Prerequisites

UAB's regulations, according to article 13 of the text approved by the University's Government Board on 14 March 2012, state two requirements in order to enrol in the TFG (End of Degree Dissertation):

1. Paragraph 5 establishes that, in order to enrol in subjects of the degree's fourth year, students need to have passed at least all first-year subjects and a minimum of 120 ECTS of the first three years.

2. Paragraph 7 establishes that, in order to enrol in the TFG, students need to have passed at least two thirds of the total number of ECTS in their degree (that is, 160 ECTS)

Additionally, the Faculty of Economics and Business recommends that students who enrol to complete their TFG are able to finish their degree by in the same year, passing all the subjects in which they enrol.

Objectives and Contextualisation

Students will write an original individual essay in which they must apply in an integrated way the knowledge and competences gained during their degree.

The TFG must be original, with a theoretical or applied orientation, and must show the abilities, competences and knowledge acquired by the student. In the TFG with an applied orientation, hypotheses (sustained on theoretical frameworks) must be stated and/or real cases or projects must be solved, using the techniques and abilities obtained in the degree in order to test the hypotheses or solve the cases. In more theory-oriented TFGs the student must critically revise the academic and/or professional papers more relevant in the chosen area, and should propose an innovative analysis of the topic.

Skills

- Capacity for independent learning in the future, gaining more profound knowledge of previous areas or learning new topics.
- Demonstrate a capacity for analysis and synthesis in applying the skills and competencies acquired during the degree course to question in the area of economics or business.
- Demonstrate initiative and work individually when the situation requires it.
- Organise the work in terms of good time management, organisation and planning.
Select and generate the information necessary for each problem, analyse it and take decisions based on that information.
Show motivation for carrying out quality work and sensitivity to the consequences for the environment and society.

Learning outcomes

1. A capacity of oral and written communication in Catalan, Spanish and English, which allows them to summarise and present the work conducted both orally and in writing.
2. Capacity to continue future learning independently, acquiring further knowledge and exploring new areas of knowledge.
3. Demonstrate initiative and work independently when required.
4. Demonstrate motivation regarding the quality of the work performed and sensitivity regarding the consequences on the environment and society.
5. Demonstrate the ability to analyse and summarise and to apply the skills and competencies acquired in the degree to a topic in the economic or business field.
6. Organise work, in terms of good time management and organisation and planning.
7. Select and generate the information needed for each problem, analyse it and make decisions based on this information.

Content

The supervisor will provide indications about the structure of the TFG according to the chosen topic.

Methodology

Assignment and orientation of the TFG start in October with a class, given by the degree coordinator, where the process of assignment of TFGs and the general instructions are explained.

Once the students have been assigned a TFG and a supervisor, they will contact the supervisor to determine how the TFG will be developed. In this first meeting the student may, if he prefers to work on a topic different to the one that has been assigned, propose to the supervisor a change of topic in order to obtain his agreement. If the supervisor agrees, the TFG may be developed on the new topic, but in no case will the student be allowed a change of supervisor. The change of topic should be stated in the email that the supervisor will send to the student after that first meeting.

The student will develop his work in an individual manner and will have at least four tutorials with the supervisor.

Activities

<table>
<thead>
<tr>
<th>Title</th>
<th>Hours</th>
<th>ECTS</th>
<th>Learning outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Type: Directed</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Introductory session on the TFG by the degree coordinator</td>
<td>1</td>
<td>0.04</td>
<td>6</td>
</tr>
<tr>
<td><strong>Type: Supervised</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 tutorials with the supervisor</td>
<td>4</td>
<td>0.16</td>
<td>1, 2, 5, 3, 4, 6, 7</td>
</tr>
<tr>
<td><strong>Type: Autonomous</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Completion of the TFG</td>
<td>293.5</td>
<td>11.74</td>
<td>1, 2, 3, 4, 6, 7</td>
</tr>
</tbody>
</table>
Evaluation

The TFG will be initially evaluated by the supervisor. His qualification will be based on the dissertation of the student (80%) and the presentation of the work to the supervisor (20%). The mark of the supervisor is capped at the maximum determined by the Faculty of Economics and Business (7). If the mark of the supervisor reaches that level, the student will have the right to present his work, as a poster, in the sessions that the Faculty will organise. At that session the student will have to discuss his work with a committee, who will decide on the final mark obtained by the TFG (the committee will add a maximum of 3 points to the initial 7). The final mark will not be lower than the one awarded by the supervisor, unless the committee identifies a case of plagiarism. If the mark awarded by the supervisor is below the cap set by the Faculty, that will be the final TFG mark.

If the student does not follow the guidelines for supervision by the tutor, which are explained in the section “Methodology”, and which were approved by the Faculty, and the tutor does not have sufficient evidence that guarantees the authorship of the TFG, the tutor may decide to give a failing grade.

Evaluation activities

<table>
<thead>
<tr>
<th>Title</th>
<th>Weighting</th>
<th>Hours</th>
<th>ECTS</th>
<th>Learning outcomes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assessment of the dissertation written by the student</td>
<td>56%</td>
<td>0</td>
<td>0</td>
<td>1, 2, 5, 3, 4, 6, 7</td>
</tr>
<tr>
<td>Presentation of the TFG to the supervisor</td>
<td>14%</td>
<td>1</td>
<td>0.04</td>
<td>1, 2, 5, 3, 4, 6, 7</td>
</tr>
<tr>
<td>TFG presentation in a poster session</td>
<td>30%</td>
<td>0.5</td>
<td>0.02</td>
<td>1, 2, 5, 3, 4, 6, 7</td>
</tr>
</tbody>
</table>

Bibliography

'Guia del treball de fi de grau pel tutor i l'alumne', Facultat d'Economia i Empresa, UAB, 2013.

Each supervisor will provide the student with bibliographic references and guidance to perform the task.