

IMPORTANT INFORMATION ON THE CHARACTERISTICS OF THE DOCUMENTATION THAT NEED TO SUBMIT

1. What is a certified photocopy of a document?

This refers to a photocopy that the public administration has contrasted with the original documentation and for (by means of an official stamp) it attests that it is in complete accordance with that original.

The official stamp can be provided by the institution that issued the document or also by these [other institutions](#).

A photocopy of a certified photocopy, or a printed version of a scanned certified photocopy, will not be considered valid documents.

Note: a “certified copy” may also be termed a “true copy”.

2. What is the legalisation of a document?

In Spain, this is always required when the documents are issued by a country other than Spain. It refers the procedure that, depending on the country of issue, must be followed to confirm the authenticity of the document, its signature and the motives and capacity with which the authority signing the original document has acted.

Please consult [this link](#) for information on the process of legalisation depending on country or also in this [link of Ministerio Asuntos Exteriores](#).

3. The following table provides information on submitting your study documentation:

What are the characteristics the document that accredits the studies you have taken?	How should this be submitted?	If these documents were not issued in Spain...
Scanned version of original paper document with handwritten signature	You must submit a certified photocopy	The must be legalised: see point 2. If written in a language other than Catalan, Spanish or English, a translation either by a sworn translator or by the UAB Language Service must also be provided.
Original electronic document with a digital signature but without an SVC (secure verification code)	You must submit a certified photocopy of original paper document with handwritten signature o Electronic document with an SVC (Secure verification code)	
Electronic document with an SVC (secure verification code)	You do not need to submit the document if you have already attached it to your application for admission to the programme	