

# ACTION IN CASE OF AN EMERGENCY

## Fire



Ring the alarm bell, if there is one close.



Call the Security Service and tell the nearest porter's office



Use the extinguishers only if you know how to operate them.



Do not use the fire hoses.



Do not use the lifts – you may become trapped.

## Accident



If necessary, protect yourself from the cause of the accident.



Call the Medical Service and the Security Service.



Stay close to the injured. Do not move them. Keep them warm and reassure them.

### Emergency telephone numbers

Assistance (SAS)	93 581 1800
Security Service	93 581 2525
Prevention Service	93 581 1950
General emergencies	112
Medical emergencies	061

## Evacuation



When you hear a continuous alarm sound, leave whatever you are doing, stop all machines and stay calm.



Follow the emergency exit Signs and obey any instructions given by evacuation personnel.



Do not use the lifts – you may become trapped.



Leave the building by the emergency exits indicated.



Assemble at the outside emergency meeting point. Avoid crowding at the exits.