

Official Master's Degree Self-Registration Manual (MOBE): Academic Year 2026-2027

IMPORTANT DATES

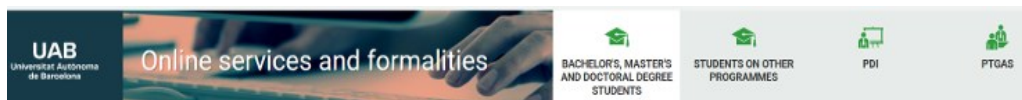
- Information session: Monday, September 14, at 11:00 a.m., in the Sala de Graus.
- Beginning of classes: Monday, September 14.
- Self-registration: Wednesday, September 16, 2026, through the website <http://sia.uab.cat>

CONTACT INFORMATION – ACADEMIC ADMINISTRATION

- In-person assistance: You must request an appointment through this [website](#).
- Contact telephone number: 93 581 1060. Service hours: 10:00 a.m. to 1:30 p.m.
- E-mail: ga.economia.empresa@uab.cat

SELF-REGISTRATION:

- Where to complete it: on the website <https://sia.uab.es/>



- In the "**Enrollment and Academic Record**" section, you must access the option "**Self-registration of other undergraduate and master's degree students**". To access it, you must identify yourself using your **NIU** and the **password** you created when you pre-registered for the master's degree, or the one you already had if you were a UAB student.
- After logging in, you must select the degree programme in which you are enrolling by clicking the arrow on the left.

Select Study Plan				
Selection	Centre	Plan	Enrolment start period	Enrolment end date
	105 - Faculty of Communication Studies	1117 - Master's Degree in Media, Communication and Culture	open period	23/07/2026 23:59

- An information message regarding data security will appear. You must close it to continue:

❗ Estás accediendo a un programa propiedad de la UAB, al cual solo tienen acceso los usuarios autorizados. La UAB audita i almacena todo intento no autorizado y tomará las medidas oportunas para cada caso.

Cerrar

- Once inside the enrollment process, you will see that it is divided into **five steps**:



First: My personal details

- In this first section, you must review the personal information provided during pre-registration and complete any missing details. You must also accept the commitment regarding the right to privacy and the recognition of intellectual authorship. If you click on "**Important information about**", a window containing the text of the commitment will open. After reading it, you may accept it and the window will close automatically, leaving the checkbox marked.



Information important about:

- The right to the privacy of the students, teachers and administration staff and services of the UAB.
- The right to the recognition of intellectual authorship.

- By selecting "Read to accept", a window containing the information that you must read will open. Once you close the window, you will be able to tick the "Accept" box.
- You must then indicate whether or not you authorize receiving information from some UAB entities. All questions must be answered.
- If you are entitled to free enrollment because you have a disability degree of 33% or higher, you may authorize UAB to check this information directly with the regional administration. This will make it unnecessary for you to submit supporting documentation:

Do you authorise us to interoperate your disability data for the purpose of registration fee exemption?

[More information](#)

☐ Yes, I accept

☐ No, I do not accept

This authorization allows the Administration to access the data without having to submit the corresponding documentation.

If you accept you will authorise the Universitat Autònoma de Barcelona to consult and obtain the documents produced by or in the power of other authorities with information on disabilities, for the purpose of effecting exemption of the registration fee for people with a disability of 33% or more.

You may withdraw your consent at any time (Autoserveis Sigm@-MI perfil) and exercise the other rights recognised by the Data Protection legislation with regard to the owners of the data.

Outside
Date of
Country
City/Town
Zip / Po
Province

Close

- Verify that the information entered in the "Mobile phone" and "Other e-mail" fields is correct and up to date.
- At the end of this section, once completed, you must mark the corresponding confirmation box.



Second: Statistical Questionnaire

- You must complete the questionnaire and mark the corresponding confirmation box.



Third: Subjects to register

- By default, all students undertake their studies **full-time**. If you wish to take the master's programme on a part-time basis, you must first obtain authorization from the master's programme coordinator.
- In the enrollment section labelled "Study Mode", you must select the appropriate option (full-time or part-time).

OPCIONES

Especialidad 0 - No especificada

Régimen de permanencia

✓ 2 - [Tiempo completo] Régimen de permanencia 2011: Grado y Máster

3 - [Tiempo parcial] Régimen de permanencia 2011: Grado y Máster

- Then, you must select the speciality, Finance or Public Policies:

Especialitat	0 - Sense especialitat	
Curs més alt	0 - Sense especialitat	
Règim de permanència	408 - Especialitat en Finances	011: grau i màster
	409 - Especialitat en Polítiques Públiques	

- You must then select the courses to be enrolled in, using the selection button , from the list displayed in the "Programme" tab. These should be the courses agreed upon with the coordinator during your academic advising session:

Plan
Fuera del plan


 Añadir asignatura mediante código

Mostrando 25 registros por página

Búsqueda global

	Asignatura	Centro	Plan	Clase	Crédito	Ciclo	Curs	Módul	Period	Grup	Estad	Observacion	Modalidad	Idiom	Convo. Consu.
															
	43200 - Investigar en Educación III: Herramientas TIC en el Proceso de Investigación	111 - Facultad de Ciencias de la Educación	1548 - Máster Universitario en Investigación en Educación	Obligatoria	6.0	X	1er	XX	Cuatr.						0
	43217 - Trabajo de Fin de Máster	111 - Facultad de Ciencias de la Educación	1548 - Máster Universitario en Investigación en Educación	Trabajo fin de estudios	15.0	X	1er	XX	2o Cuatr.						0

- The courses you select will appear in the "My Selection" area:

MY SELECTION

	Subject	Centre	Syllabus	Class	Credits	Cycle	Year of degree	Module	Period	Group
	42441 - Communication and Political Culture	105 - Faculty of Communication Studies	1117 - Master's Degree in Media, Communication and Culture	Compulsory subject	6.0	X	1er	XX	1er Four-month	40
	42443 - Epistemology and Methodology of Communication Research	105 - Faculty of Communication Studies	1117 - Master's Degree in Media, Communication and Culture	Compulsory subject	6.0	X	1er	XX	1er Four-month	40

- As you select courses, the credit counter displayed in the upper-right corner will be updated automatically, allowing you to verify the total number of credits enrolled.

Mi matrícula

Asignaturas	Créditos
1	6

- After selecting all courses, click the corresponding confirmation button. 

Fourth: Payment Information

This section contains all information related to enrollment payment.

>>Application of Discounts: In this field, you must indicate whether you are entitled to any discount or tuition exemption (large family, single-parent family, disability, victims of terrorism, or victims of gender-based violence). When selecting "Apply Discount", two boxes will appear, one showing the discounts available to you (those already documented and validated by Academic Administration). Another showing the discounts selected for application. Any discount displayed in the "Available" box must be moved to the "Selected" box using the arrow. If you qualify for more than one discount, all applicable discounts must be selected, one by one.

>>Scholarship Type: If you wish to enroll as a conditionally eligible scholarship holder, you must select "General/Mobility Scholarship" in this field. This option is available only if you meet the eligibility requirements. Otherwise, you must enroll under "No Scholarship" and pay the enrollment fees. If a Ministry scholarship application is later approved, the corresponding amount will be refunded.

Please note that enrolling as a scholarship applicant is not the scholarship application itself. The scholarship application must already have been submitted through the Ministry or AGAUR website within the established deadlines.

If you hold another scholarship agreement recognized by UAB (ANID, BECAL, etc.) and have submitted the relevant documentation to Academic Administration, you may select it from the drop-down menu.

>>Single Payment or Installments You may choose to pay the enrollment fee in a single payment or in three installments. The installment option is only available if you are not enrolling as a conditional scholarship holder and do not qualify for free enrollment.

>>Payment Method

You may choose one of the following payment methods:

- **Direct Debit:** If you choose this option, you must provide the IBAN account number and the full name of one of the account holders. This method allows you to pay in three installments.
- **AGAUR Loan** This loan allows you to pay your enrollment fees in monthly installments. If interested, consult the conditions on the AGAUR website.
- **Credit/Debit Card Payment:** If you decide to pay by card ("**POS Payment by Card**"), the full amount must be paid in a single transaction. Before completing enrollment, you must provide your bank card details

>>>Voluntary Contributions and Additional Services

- **Contribute €18 to solidarity and cooperation initiatives:** select Yes or No.
- **Registration with the UAB Physical Activity Service (SAF):** select Yes or No.
- **Supplementary insurance:** do not select this option. It is only used by students who later undertake extracurricular internships.
- **Other fees:** do not select any additional fees unless you were admitted with a **non-EU foreign degree**, in which case you must select the foreign degree equivalency fee.

OTROS IMPORTES

	Descripción	Importe
☒	Equiv. título est. extranjeros	218,15 EUR

Fifth: Enrollment Confirmation

In this final step, review all enrollment details before confirming that all courses agreed upon with the programme coordinator have been selected, that all applicable discounts have been applied and that all payment information is correct.

If you selected installment payments, ensure that the payment schedule appears correctly divided into three installments:

TOTAL IMPORTE MATRÍCULA

El estudiante	con DNI	debe abonar	1.192,53 €
Total importe matrícula	1.192,53 €		
Plazo de pago	02/07/2024	1.er pago	611,46 €
Plazo de pago	15/11/2024	Importe aplazado	249,03€
Plazo de pago	20/12/2024	Importe aplazado	332,04€

The amounts and dates shown in the example do not correspond to this master's programme for the current academic year and are provided for illustrative purposes only.

If payment is made by direct debit, the first collection will occur as follows:

- September 23, 2026, if enrollment is completed before the remittance generated on 16-09-2026.
- September 30, 2026, if enrollment is completed before the remittance generated on 23-09-2026.
- October 7, 2026, if enrollment is completed before the remittance generated on 30-09-2026.
- October 14, 2026, if enrollment is completed before the remittance generated on 07-10-2026.
- October 21, 2026, if enrollment is completed before the remittance generated on 14-10-2026.
- October 28, 2026, if enrollment is completed before the remittance generated on 21-10-2026.

Once you have verified that all information is correct, you may confirm your enrollment



. The system will then display the documentation generated during the process:

Enrolment documentation

i The registration has been confirmed properly.
This screen is available on the registration forms.
It also has at its disposal the relevant payment documents depending on the form of payment. Additionally other relevant documents may have been generated.
Remember to print, download, or e-mailed these documents for future reference.

Document	Options
Enrolment form	  
Enrolment fee direct debit mandate	  

You may e-mail yourself the **Enrollment Form** by clicking the envelope icon.

If direct debit has been selected, a **Direct Debit Mandate (SEPA authorization)** will be generated. The account holder must sign it, and it must subsequently be scanned and sent by e-mail to Academic Administration (ga.economia.empresa@uab.cat)

You may then exit the application.

You can consult your enrollment at any time through the "**Consulting and reprinting the registration document**" option available on <https://sia.uab.es/>.