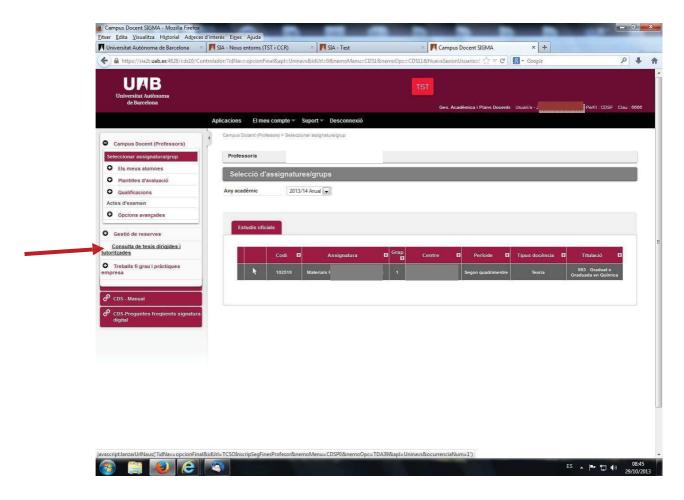
SIGMA instructions for managers to display listings supervised theses and tutored

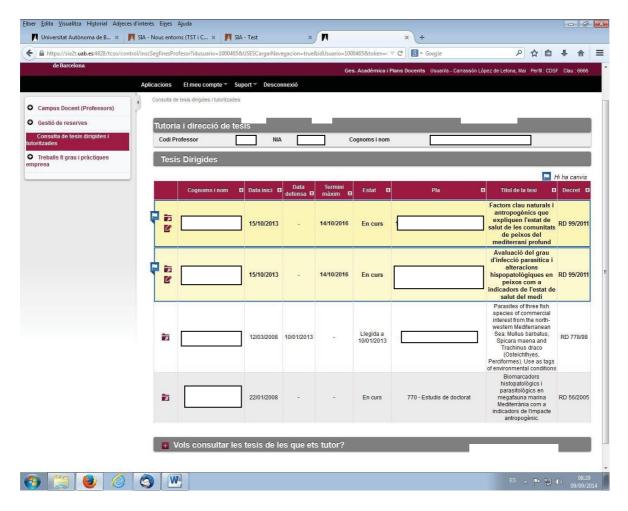
SUPERVISORS AND TUTORS

Once that the PhD student has done the registration of the first academic year in Escola de Doctorat and the data has been introduced in our computer application SIGMA (data like: tutor details, student details, supervisor/s, provisional title of the thesis in three languages and dedication (TC or TP)), the teachers can have the information of the thesis that they supervise and tutorise.

Connection on the web: http://sia.uab.cat; Menu for PDI: sigm@-CDS; Identification: NIU and password. Choose the option/profile: => CDS: Professorat Left Menu: pick => Tesis dirigides i tutoritzades



This print screen shows the option to display the list of the students who the supervisor/tutor are supervising and/or tutoring.



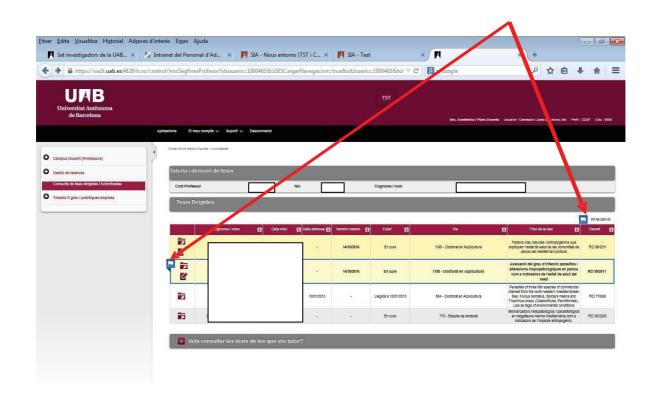
Appear all theses that have ever supervise/tutorise of all decree that role the doctorate, whether they are defensed as outstanding defense.

The management of the research plan and activities can only be done for the PhD students of the RD 99/2011. For the doctoral students of another RD, it is only possible to access to the information (appears the icon of Query), and for this ones it is not showed any information in the field "fecha máxima de finalización de la tesis" (maximum deadline for thesis ending) because it can't be apply the term counter.

For every PhD student of RD 99/2011 the professor has two options:

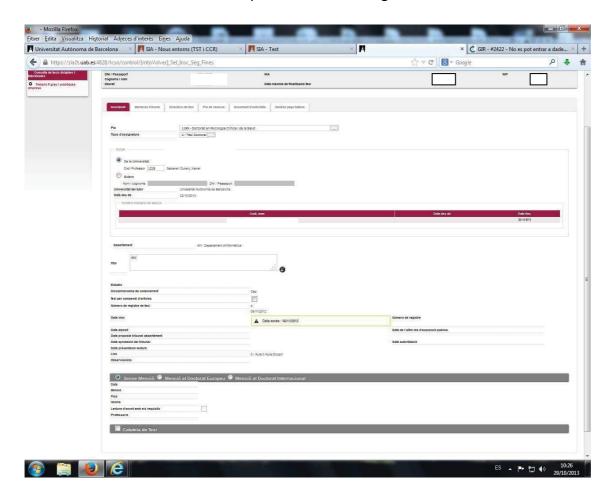
- The icon of **i**: to see the information recorded about the thesis and download the files associated with the research plan and the training activities. No permite gravar ningún cambio que se haya hecho en lainformación.
- The modification icon for including the information and the files in the research plan and accept, validate and deny the activities that the PhD student has informed according with the agreed work plan, and record the changes that have been made.

When there has been a modification of the information that was already registered in the Inscription and monitoring, a marker appears to clearly visualize changes have been made.





Information contained in the inscription and monitoring:



Inscription: consultation of the information contained in the document Enrolment Application:

- Tutor/injured tutor.
- Thesis title. The title is provisional until the time of deposit of the thesis, Escola de Doctorat will inform the final title when the thesis deposit is made.
- Start date (this is the date of admission or access).

And also comprise other data:

- Deadline for completion of the thesis, estimated 3 calendar years set by the RD 99/2011.
- Name of the PhD Program.
- Access date: is the date of admission. From this date, there are within 3 years.

Members of the tribunal: information consultation of members of the tribunal when it is already approved the tribunal to assess the doctoral thesis. ED reports the SIGMA.

Thesis supervisors: information about the professor/s who are supervising the thesis. The tribunal's job description for the supervisor it is shown wrong here, we have requested the correction for it to appear like "94 Thesis supervisor".

Research plan: management of files related to the research plan between the student and the supervisor/tutor. This section can also be used for other documents such as the

Document of Commitment, monitoring reports, etc. (see explanation item 1).

Activities: control of the activities agreed between PhD student and supervisor (see item 2).

Tutelage management: unable option (with RD 99/2011 there are no tutelage taxes, the PhD student enroll the subject of Monitoring of the thesis).