

#### GESTIÓ ACADÈMICA – EXCHANGES OFFICE

You can contact:	Sandra Giménez - Exchange Programs Officer
Phone and Fax:	Phone: +34 93 581 3824 / Fax: +34 93 581 2437
e-mail:	<a href="mailto:intercanvis.politiques@uab.cat">intercanvis.politiques@uab.cat</a>
You come to the office to:	<ul style="list-style-type: none"> <li>- Enrol in the courses and make changes in your Learning Agreement</li> <li>- Drop and pick up documents that have to be signed</li> </ul>
Office hours:	<p>Monday to Friday 10.00 to 13.00 and 16.00 to 18.30 / July 10:00 to 13:00 h</p> <p><b>IMPORTANT:</b> Admittance at our office is by reservation only. You can book your appointment here:</p> <p><a href="http://cita.uab.cat/politiques-sociologia/gestio-academica/ga/index.php">http://cita.uab.cat/politiques-sociologia/gestio-academica/ga/index.php</a></p> <ul style="list-style-type: none"> <li>• To drop or pick up some document, choose the option: "Exchanges: documentation"</li> <li>• For other questions, choose: "Exchanges: information about exchange programs."</li> </ul>
Website	<a href="http://www.uab.cat/politiques-sociologia/english/">http://www.uab.cat/politiques-sociologia/english/</a> >Mobility and Exchange
Address	Universitat Autònoma de Barcelona - Facultat de Ciències Polítiques i de Sociologia Gestió Acadèmica - Edifici B - 08193 Bellaterra



#### EXCHANGE COORDINATOR OF THE FACULTY - ERASMUS CODE: E BARCELO02

You can contact:	Francesc Serra, Vicedean of Foreign Relations and Exchanges Coordinator
e-mail:	<a href="mailto:Francesc.Serra@uab.cat">Francesc.Serra@uab.cat</a>
Office:	B3 – 067
You go to his office to:	<ul style="list-style-type: none"> <li>- Ask for advice about courses</li> <li>- Any claim or complaint you may have</li> </ul>

#### SUPORT LOGÍSTIC I PUNT D'INFORMACIÓ

You can contact:	e-mail: <a href="mailto:slipi.politiques.sociologia@uab.cat">slipi.politiques.sociologia@uab.cat</a> / Phone: +34 93 581 1202
You go there to:	<ul style="list-style-type: none"> <li>- Pick up your student card (1 month after your arrival)</li> <li>- Leave a work or a paper to a teacher</li> <li>- If you forgot something in a room...</li> </ul>

CALENDAR	1st SEMESTER	2nd SEMESTER
ENROLMENT	You must assign an appointment yourself (see website): - <b>Erasmus+, Sicue and Propi:</b> September 4 to 8, 2017	You must assign an appointment yourself (see website): - <b>Erasmus+, Sicue and Propi:</b> February 5 to 9, 2018
CHANGES TO ENROLMENT	September 21 to 28, 2017	February 19 to 23, 2018
CLASSES	September 14 to December 20, 2017	February 12 to May 18, 2018
EXAMS	January 2018	June 2018
EXTENSIONS OF STAY	Until December 1 (Results December 15)	-

CAMPUS VIRTUAL: <http://cv.uab.cat>

COURSES AND GRADES: <http://sia.uab.cat> (Consulta de l'expedient acadèmic)

Always with your NIA and Password (the ones you used in UAB Application form)