

SCHOOL OF ECONOMICS AND BUSINESS

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# Guide for Teaching and Research Staff

*Academic Year · 2025-2026*

Universitat Autònoma de Barcelona

## THE SCHOOL

- [Faculty Regulations](#)
- [Governance](#)
- [Dean's Office Team and Coordinators](#)
- [Departments](#)
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- [Academic Management \(Bellaterra campus\)](#)
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## THE AGENDA

- [Academic and Administrative Calendars](#)
- [Weekly Teaching Schedule Calendar](#)
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## TEACHING

- [Guidelines and Criteria for Teaching](#)
- [Final Degree Project Regulations](#)
- [Recommendations Guide \(for teachers with students with disabilities\)](#)
- [Proposal for Organizing Talks/Lectures During the Academic Year](#)
- [Registration Form for Institutional Distribution Lists of the Dean's Office \(newly joining teaching staff\)](#)

## TEACHING TOOLS

*All tools are accessible through the UAB Intranet ([SIA](#)).*

### **[Institutional Email](#)**

Mandatory communication tool among members of the university community and its bodies. It can be redirected to a personal email for everyday use.

### **[Virtual Campus](#)**

Teaching platform that provides an essential virtual environment for managing teaching materials, student communication, and subject assessment.

### **[Sigm@-CDS](#)**

Computer application for entering student assessments and closing official records. The Academic Management office at each campus provides support for all procedures.

## **GERES**

Computer application for ad-hoc reservations of spaces and classrooms. The Logistical Support and Information Point (SLiPI) at each campus manages the classrooms and logistics.

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