

ORGANIZATION INFORMATION	
Name of the Organization	CIBC Bourgogne
Address inc post code	12D, avenue Général Leclerc, 711900 Chalon sur Saone, France
Telephone	+33 (0)3.85.90.97.80
Fax	
E-mail	n.dechelette@cibc-bourgogne.fr
Website	www.cibc-bourgogne.fr
Number of employees	30
CONTACT DETAILS	
Contact person for this traineeship	Nathalie Dechelette
Department and designation, job title	Director
Direct telephone number	+33 (0)3.85.90.97.80
E-mail address	n.dechelette@cibc-bourgogne.fr
APPLICATION PROCEDURE	
Who to apply to (including contact details)	n.dechelette@cibc-bourgogne.fr
Deadline for applications (if any)	
Application process	Send CV and motivation letter in France describing your objectives
TRAINEESHIP INFORMATION	
Subject area (languages; education; mathematics...)	Career guidance (skills audit / bilan de competences) for different target groups
Location	Dijon
Start Date	02/2018
Duration	3-5 months
Working hours per week	35h
Description of activities,tasks	<ul style="list-style-type: none"> - Animation of group activities focused on personal development, jobseeking and skills documentation - Providing career guidance to individual clients - Specific R/D project according to the need of the centre and/or of the student
COMPETENCES REQUIRED	
Languages and level of competence required	French – C1
Computer skills and level of skills required	No specific requirements