

## CALL FOR INTERNSHIP MOBILITY GRANTS.

### ERASMUS+ INTERNSHIP PROGRAMME AND UAB EXCHANGE-PROGRAMME TRAINEESHIPS FOR 2019-2020

#### 1. INTRODUCTION

The Universitat Autònoma de Barcelona (UAB) participates in the European Commission's Erasmus+ 2014-2020 European mobility programme requests financial aid to co-finance work placements for its students in collaborating entities within the programme's member countries. The Spanish Service for the Internationalisation of Education (SEPIE) is the state body responsible for the coordination, management and distribution of these funds for all universities and state agencies in Spain.

In addition, aware of the importance of international internships for students' professional future, the UAB has its own mobility programme for internships in companies and institutions, called the UAB Exchange-Programme Traineeships, which facilitates placements around the world and enables mobility that does not fall within the framework of the Erasmus+ Internship programme.

Both programmes have the following as their principal objectives:

- To promote the mobility of students and recent graduates to carry out internships in companies, training centres, research centres and other institutions.
- To help young people acquire additional professional skills and abilities through training and practical experience abroad.
- To complete academic training with practical knowledge that facilitates the subsequent incorporation of young people into the labour market.
- To facilitate learning the social, employment-based and business reality of another country.

The calls for both programmes (the Erasmus+ Internship Programme and the UAB Exchange-Programme Traineeships) are presented below, for the mobility of undergraduate, master's-degree and doctoral-degree students for the UAB 2019-2020 academic year, as approved on March 21, 2019 by the university's Committee on International Relations and Language Policy.

#### 2. PURPOSE, DURATION AND DESTINATIONS

Call for mobility places addressed to UAB students for undertaking internships between 19 June 2019 and 30 September 2020 within companies or institutions in other countries.

##### **a) Duration**

Within the framework of the Erasmus+ Internship Programme, **placements must have a minimum duration of 2 months (60 days) and a maximum of 12 months, bearing in mind the**

**month count for any previous Erasmus+ placements taken within the same education cycle.**

For undergraduate studies that give direct access to doctoral studies (Medicine and Veterinary Medicine), the placements can have a maximum duration of 24 months.

Within the framework of the UAB Exchange-Programme Traineeships, the placements must have a minimum duration of 1 month (30 days) and a maximum of 12 months.

#### **b) Destinations**

The Erasmus+ Internship Programme allows students to stay in any of the 28 member states of the European Union, including Iceland, Liechtenstein, Norway, the Republic of North Macedonia, Serbia and Turkey. Switzerland is outside the Erasmus+ Internship Programme and, therefore, those students who may wish to take an internship in this country should apply for funding through the [Swiss-European Mobility Programme](#).

**Due to Brexit, in the case of the United Kingdom, clarification on whether this country can still be chosen within this call will be made in due course via a resolution to this effect from SEPIE.**

The UAB Exchange-Programme Traineeships allows students to stay in any country in the world. If the internships are carried out in countries included in the Erasmus+ Internship Programme, they must have a duration of less than 2 months.

### **3. REQUIREMENTS FOR APPLICANTS**

To opt for the places offered in the call, the following requirements must be met:

a) For the Erasmus+ Internship Programme, students must be enrolled on an official degree, master's-degree or doctoral-degree course in a UAB centre or a UAB-affiliated centre at the time of applying, and have an active academic transcript.

For the UAB Exchange-Programme Traineeships, students must be enrolled on an official undergraduate, master's degree or doctoral degree in a UAB centre at the time of applying and have an active (i.e., not finalised) academic transcript throughout the entire period of the internship. This programme excludes students from UAB-affiliated centres, with the exception of UAB Foundation students (FUAB).

b) Applicants must hold the nationality, a valid residence permit or refugee or statutory status of one of the states participating in the Erasmus+ programme throughout the placement.

c) At the time of application, applicants must have acceptance from a receiving organisation\* for the period of internship. This institution can be both public or private and must be located in any of the participating countries. Each faculty or affiliated centre will inform its students of possible receiving organisations, in the event of it having an internship framework agreement, and students can also individually search for an institution to host their internship within the framework of this call. We recommend that you consult the UAB Employment Service website's section on [Taking an Internship Abroad](#), which lists internship-search portals, as well

consulting the document "[Recommendations for finding international internships or employment](#)".

\* The *receiving organisation* is also known and referred to as the *host institution* in Erasmus+ documentation.

d) At the time of application, *undergraduate students* must have passed a minimum of 60 credits on the degree related to the internship. For placements undertaken as a curricular modality, students must be in receipt of a document of compliance with the placement signed by the internship tutor and the exchange coordinator in their faculty or affiliated centre. In the case of mobility undertaken as an extracurricular modality, students must be in receipt of a document of compliance with the placement signed by the coordinator or exchange coordinator and attach this said document on application.

e) In the case of *master's-degree students*, for placements undertaken as a curricular modality, students must be in receipt of a document of compliance with the placement signed by the internship tutor and the exchange coordinator in their faculty or affiliated centre. In the case of placements undertaken as an extracurricular modality, students must be in receipt of a document of compliance with the placement signed by the exchange coordinator in their faculty or affiliated centre.

f) In the case of *applicants who have just completed a first degree or master's degree* and are requesting a place on the Erasmus+ Internship Programme, such applicants must have an active (i.e., not finalised) academic transcript on submitting their application and must carry out their placement in the 12 months following the administrative closure of their official subject records. The document of compliance with the placement must be signed by the student. A signature from the tutor or internship tutor and from the coordinator or exchange coordinator is not obligatory.

g) At the time of application, *doctoral students* must be in receipt of a document of compliance with the placement signed by the coordinator of the doctoral programme and the academic secretary of the School for Doctoral Studies. The placement must be indicated as an extracurricular modality and have a minimum duration of 3 months in order to opt for the international doctoral research component. Doctoral-student applicants must attach a document of commitment (*Document de conformitat*), in which they assure completion of the necessary administrative paperwork required to obtain this research component.

h) Applicants must have sufficient knowledge of the receiving organisation's working language.

i) Coverage provided by complementary insurance for mobility must be demonstrated through enrolment or modification of enrolment to include the insurance. In case of internship placements outside the EU, additional-health insurance coverage must also be demonstrated (for further information, see section 8 of this call).

j) Simultaneously receipt of any other UAB mobility grant is not permitted. Receipt of other mobility grants is possible provided that placements covered by such grants are held consecutively.

#### 4. MOBILITY REQUIREMENTS

- a) Places are granted for a full-time internship placement (between 6 and 8 hours per day), abroad.
- b) Receiving organisations can be any active public or private institution in the labour market or in the fields of education, training and youth-related ambits. The diplomatic representations of the student's country of origin are also included. The following institutions are not considered eligible receiving entities under the Erasmus+ Internship Programme:
- European institutions or other EU bodies, including specialised agencies (see the full list [here](#)).
  - Institutions responsible for managing EU programmes, such as national agencies (to avoid possible conflicts of interest or shared financing).
- c) No interruption intervals are permitted during the internship period.
- d) The start and end dates must fall on working days. However, if applicable and depending on the circumstances of the receiving organisation, these dates may fall on non-working days for students of Veterinary Medicine, Medicine and Tourism.
- e) More than one internship placement may be undertaken in more than one receiving organisation within the same call, provided that the student applies for each one of these placements. Priority in funding will be given to the first mobility application indicated.
- f) To initiate the placement, applicants must obligatorily be in possession of the corresponding signed agreement, and, within the stipulated deadlines, complete and submit the obligatory documentation published in this call and detailed in the [information dossier](#).

#### 5. SELECTION CRITERIA

All applications received will be prioritised in accordance with the following adjudication criteria:

- a) Average grade recorded on the applicant's academic transcript. Scale 27 is applied (for further information, please consult [this document](#)).
- b) Knowledge of English or of the languages in the country of destination. Between 0.5 and 2 points may be awarded in accordance with the stipulations of the [language-knowledge assessment document](#). Students who are taking degrees with curricular itineraries in English, English Studies and Translation and Interpreting studies or combined degrees in the language of the country of destination are exempt from presenting accreditation of the language in question and are awarded 1.5 points for knowledge of languages, provided they have successfully completed at least 90 credits of their degree at the time of application. Students who accredit previous studies at upper-secondary-school level, degree or master's degree in centres or universities studied in other countries and in English or in the languages of the country of destination receive 1.5 points, provided they are not natives of the country of

destination. In the event that the working language of the internship is one of the official languages of Catalonia, no additional score is awarded.

c) Applicants who, having obtained a place in any previous call, renounced that place for unjustified reasons or who did not carry out that mobility although without expressly renouncing it, will be relegated to last place in the list of applications.

d) Those applications that do not meet the requirements of the call will be automatically excluded.

e) Of the total number of places, 90% of the grants will be reserved for undergraduate and master's-degree students, with the remaining 10% being reserved for doctoral students.

Each faculty or affiliated centre may determine other specific requirements for its students. Applicants should consult the centre's website to ascertain whether such additional specific requirements are in place, and for any further information on these. The relevant website are listed [here](#).

## 6. FUNDING AND PAYMENT

The funding pertaining to this call is intended to cover part of the travel, maintenance and accommodation costs of the beneficiary during the placement in the company or institution abroad. The grant does not aim to cover all costs arising from the mobility; rather, it is intended to help finance such costs.

### a) Erasmus+ Internship Programme

**A minimum of 2 months (60 days) and a maximum of 3 months** is financed. Longer-term placements do not receive funding for difference in months.

<b>Group 1. Countries with a higher cost of living</b>	Denmark, Finland, Iceland, Ireland, Liechtenstein, Luxembourg, Norway, Sweden, United Kingdom	€400/month
<b>Group 2. Countries with a medium cost of living</b>	Austria, Belgium, Cyprus, France, Germany, Greece, Italy, Malta, Netherlands, Portugal	€350/month
<b>Group 3. Countries with a lower cost of living</b>	Bulgaria, Croatia, Czech Republic, Estonia, Hungary, Latvia, Lithuania, Poland, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Turkey	€300/month

An additional amount of **€100 per month** is granted to students who are in one of the following situations:

a. Having been the recipient, during the academic year immediately prior to that in which the mobility is to take place, of a general education grant from the Spanish Ministry of Education, Culture and Sports, of a grant for university studies and other higher-education studies awarded by the Basque Country's Department of Education, Language Policy and Culture, or of a grant for schooling non-university level students awarded by the Basque Country's Department of Education, Language Policy and Culture.

b. Having the status of refugee or of a person entitled to subsidiary protection or having submitted an application for international protection in Spain.

**b) UAB Exchange-Programme Traineeships**

**At least 1 month (30 days) up to a maximum of 9 months** are funded. A maximum of €200/month is granted for placements outside Europe and €120/month for placements within Europe.

**c) The "Zero Grant"**

When students do not obtain funding and are on the waiting list, they have the possibility of carrying out their requested placement under the auspices of a "Zero Grant". This modality facilitates internship placements within the framework of each one of the programmes, but without any financial support. If the student carries out the placement and completes the mandatory documentation required by the Zero Grant Programme, in the event of obtaining additional funds or if programme surpluses become available, they have the right to receive the corresponding financial assistance. As regards the Erasmus+ Internship Programme, this additional financing can be received provided that the mobility has not been completed.

**d) Form of payment**

In both programmes, student receive the financial assistance by bank transfer in two payments: the first payment at the beginning of the placement, for an amount that represents 70% of the total awarded; the second payment at the end of the placement, for the remaining amount of 30%.

Beneficiaries of financial support of € 300 or less will receive the grant in a single payment at the end of the placement.

For both programmes, calculation of the grant amount awarded is carried out in accordance with the formula used by SEPIE, that is, financing full months and the number of additional days.

In order to receive this financial support, students need to have submitted the required documentation correctly within the deadlines established in this call and as set out in the [information dossier](#).

In the event that the placement is, finally, less than the duration originally agreed upon in the programme agreement, the second payment will adjust the grant amount awarded to the real

duration of the placement and, if applicable, the student concerned must return the surplus amount.

## 7. ACADEMIC RECOGNITION AND CERTIFICATION

Placements taken through these mobility programmes can be carried out as either curricular or extracurricular internships. Prior to the placement, students must agree with the internship tutor and with the exchange coordinator the recognition that the training carried out abroad will be accorded, in addition to formalising all enrolment requirements in accordance with the modality and the calendar established by each faculty or centre.

Academic recognition may be carried out in two ways:

*a) Recognition of internship* (curricular internship). Students can recognise internships for a series of credits or subjects. The centre must be informed about possible recognitions and these must be agreed with the internship tutor. Once payment of the registration has been formalised, the internships have been completed and the obligatory documentation of the programme has been submitted, in the case of the Erasmus+ Internship Programme the credits in question are then recognised within the student transcript. In the case of the UAB Exchange-Programme Traineeships, submission of obligatory documentation does not condition academic recognition.

*b) Transfer of the academic transcript* (extracurricular internships). The placement can be recorded on the transcript without having to recognize it as a subject within the course syllabus. To complete application, once the placement of extracurricular internship has finalised, students must expressly request the Employment Service to issue a certificate that demonstrates mobility, once all the required documentation has been submitted. The academic administration of the faculty or centre, at the request of the student, will then include the internship(s) in the Europass Certificate Supplement. This inclusion is conditional upon the student not having requested issuance of the corresponding degree certificate prior to completion of the internship. There is no fee applicable for this procedure. Doctoral students must enter the details of their mobility onto Sigma for its validation by the coordinator of the doctoral programme and its inclusion within the transcript. Students who carry out the placement as newly graduated degree or master's-degree holders must obligatorily apply for and receive the Europass Mobility, the official EU document that registers and certifies knowledge and skills acquired during mobility. They can also record the placement on their academic record through the Europass Certificate Supplement, provided that they have not requested issuance of the corresponding degree certificate in advance.

## 8. INSURANCE

Insurance must include the following coverage: medical, accident and civil liability. All participants must take out additional mobility insurance provided by Ómnibus\* through the UAB, which costs €9.72 (for 2018-2019). This requires modifying enrolment via the faculty's



academic administration. Subsequently, this must then be demonstrated by sending the Employment Service a copy of the modified enrolment confirming payment. All information on such insurance is available through [this link](#). In the case of affiliated centres, students should contact the office responsible for exchanges within the centre to ascertain the procedure for taking out insurance.

The insurance must be in force throughout the entire period of internship.

Students who carry out the placement as recent graduates must also contract the additional mobility insurance for Spain and abroad directly through [Ómnibus](#) (€ 9.81 for the 2018-2019 academic year). To certify that the requisite insurance has been taken out, a copy of the document provided by the insurer must be sent to the Employment Service.

If the placement is carried out between two academic years (for example, placements from 01 July to 30 September), additional mobility insurance is required for the two distinct academic years in question in order to be insured throughout the entire internship period. Each insurance covers an academic course, that is, from September to September of the following year, depending on the official start dates of each academic year. In the event of students not enrolling the following year, extension of the complementary mobility insurance must be taken out (€ 9.72 for the 2018-2019 academic year). This extension will be valid until 31 December of the year then current.

In the case of internships outside the EU, additional insurance coverage must also be demonstrated, in order to increase the requisite insured capital to a minimum of €30,000 for medical expenses. This insurance can be taken out through [Ómnibus](#) or insurance other than that offered by the UAB may be contracted, provided that it demonstrably offers at least the same coverage. In both cases, a [Certificate of Insurance Coverage](#) and copy of the policy or certificate issued by the insurer must be presented to the Employment Service.

\* Ómnibus was awarded the UAB contract in the public-insurances tendering held by UAB in accordance with the law on public-administration contracts.

## 9. REQUISITE DOCUMENTATION

The documents required at each phase in the process are detailed below:

### a) Application

The application is filled in and submitted through an online form on which all necessary information is to be provided and to which the following obligatory documentation must be attached:

- The [Document of Compliance](#) (Document de conformitat) from the faculty or affiliated centre, with the corresponding signatures.
- The [Document of Acceptance](#) from the receiving organisation signed and stamped by the said institution or an e-mail from the said institution that explicitly indicates acceptance of the placement, the student's name and surname(s), the dates on which the indicated student will carry out the placement and all details of the company or institution in which the placement will be carried out.



- A photocopy of both sides of the applicant's national-identity document (DNI or NIE).
- A weighted transcript of previous degrees (only in the case of master's-degree and doctoral students who have not taken pre-MA/PhD studies at the UAB).
- The [document of commitment to opt for the international doctoral research component](#) (doctoral students only).

Additionally, to increase the points awarded to applicants in the selection process, the following may be submitted:

- Accreditation of knowledge of the receiving organisation's working language and/or that of the country in which the placement will be made.
- Accreditation of knowledge of English (valid for all countries).

For further information, please consult the [language-knowledge assessment document](#).

**b) From the date of resolution and up to fifteen days before the start of the placement**

Whether applicants have obtained funding or not (Zero Grant), and in order to be within the framework of the programme that they have opted for, participants in each programme must duly complete and submit the documentation detailed below:

- [Declaration of acceptance or relinquishment](#) of the place awarded.
- [Bank-data document](#) (duly completed, signed by the interested party and stamped by the bank) or a certificate of bank-account ownership.
- Insurance-accreditation documents (please read section 8 carefully).
- [Learning Agreement for Traineeships](#), section "[Before the Mobility](#)", in the case of the Erasmus+ Internship Programme, with at least the requisite UAB signatures.
- [Internship-Recognition Document](#) and the [Internship Training Project document](#), in the case of the UAB Exchange-Programme Traineeships. The mobility dates indicated in the recognition document are taken to be definitive.

Once this documentation has been submitted, the Employment Service prepares the agreement for each beneficiary and sends it to them by e-mail. The student must return this agreement at least three days before the start of the placement. In the case of the Erasmus+ Internship Programme, the agreement must be delivered in original format and must be signed by the student. In the case of the UAB Exchange-Programme Traineeships, the agreement must be signed by the student and by the dean of the faculty or centre, scanned and sent by email. In the case of doctoral students, the agreement must be signed by the academic secretary of the School for Doctoral Studies.

**c) At start of placement and, at most, fifteen days after starting**

Within the framework of the Erasmus+ Internship Programme:

- [Learning Agreement for Traineeships](#), section "[Before the Mobility](#)", stamped and signed by the three parties.
- [Arrival and Attendance Certificate](#), with information regarding incorporation into the organisation in which the internships are carried out.

Within the framework of the UAB Exchange-Programme Traineeships:

- [Arrival and Attendance Certificate](#), with information regarding incorporation into the organisation in which the internships are carried out.
- Internship agreement signed by the three parties.

This documentation is required in order to receive the first payment, corresponding to 70% of the grant.

**d) During the placement, in the event of modifications**

Within the framework of the Erasmus+ Internship Programme:

- [Learning Agreement for Traineeships](#), section “During the Mobility”, only in the event of there being any modification with respect to that indicated in the same document within the section “Before the Mobility”.

Within the framework of the UAB Exchange-Programme Traineeships:

- In the event of modifications, the Employment Service and the centre’s exchange administration must be informed. If necessary, the Employment Service will prepare an addendum to the corresponding agreement.

**e) At the end of the placement and, at most, three weeks after the placement’s date of finalisation**

Within the framework of the Erasmus+ Internship Programme:

- [Learning Agreement for Traineeships](#), section “After the Mobility (Traineeship Certificate)”.
- [Arrival and Attendance Certificate](#) (the original document must be duly completed and submitted).
- Placement-assessment report, submitted through the Mobility Tool application.
- Application Form for the Europass Mobility (obligatory for students who carry out placements in the recent-graduate mode; optional for all others).

Within the framework of the UAB Exchange-Programme Traineeships:

- [Arrival and Attendance Certificate](#) (the original document must be duly completed and submitted).
- Internship agreement (the original document must be duly completed and submitted).
- Placement-assessment report, submitted through the [online form](#).

Delay in meeting deadlines for the submitting of documentation justifying mobility will result in a consequent delay in paying the corresponding financial support. If the documentation supporting mobility is not submitted, the totality of the said financial support received must be reimbursed and the mobility in question cannot be recognised.

## **10. ONLINE LINGUISTIC SUPPORT (OLS) FOR BENEFICIARIES OF THE ERASMUS PROGRAMME + INTERNSHIPS**

All students who obtain a place on the Erasmus+ Internship Programme must take the language-level tests of the Online Linguistic Support Service (OLS) established by the European Commission. Two tests must be taken: one before the start of the placement and one after completion. Both are Obligatory. Depending on the results of the first test and on availability of licenses, students have the option of taking an online language course. Both the level tests and the courses are entirely cost-free. To take the level test, students receive an e-mail with instructions for registering and for carrying out the test. At the time of announcing the call, tests can be taken in the following languages: Bulgarian, Croatian, Czech, Danish, Dutch, English, Estonian, Finnish, French, German, Greek, Hungarian, Irish, Italian, Latvian, Lithuanian, Maltese, Polish, Portuguese, Romanian, Slovak, Slovenian and Swedish. Students whose first language is the language of teaching in the country of destination are exempt from taking these tests and courses.

## **11. CALENDAR AND AWARDING DECISION**

The period (and the application form) for mobility places for both programmes remains permanently open, from the publication of the announcement on 24 April 2019 until 04 February 2020.

The following table details and summarises information on the calendar of the call and the distribution of places:

	<i>Application deadline</i>	<i>Date of decision</i>	<i>Start date of mobility</i>	<i>Distribution of places</i>
First decision	24.05.2019	12.06.2019	19.06.2019	50 %
Second decision	04.09.2019	20.09.2019	27.09.2019	20 %
Third decision	04.11.2019	18.11.2019	25.11.2019	15 %
Fourth decision	04.02.2020	18.02.2020	25.02.2020	15 %

The Office of the Vice-Rector for International Relations announces the proposal for the allocation of places and the waiting list. In the case of the UAB Exchange-Programme Traineeships, applicants who, through this awarding decision, are placed on the waiting list with a Zero Grant can reapply via the application form to obtain funding in subsequent decisions. In the case of the Erasmus+ Internship Programme, such applicants must also reapply and obtain funding if the placement has not finished and if their academic transcript is still active.

Placements cannot be started until at least one week after the date of the awarding decision. Those students who wish to start immediately after the decision must send the Employment

Service the list of necessary documents indicated in section 9b at least fifteen days before starting the placement.

## **12. RELINQUISHMENT**

In the event of a relinquishment after acceptance of a mobility place, this must be communicated to the Employment Service and the reasons explained. If the placement has already begun, two types of relinquishment are possible:

a) Relinquishments due to force majeure, in cases of serious illness affecting the beneficiary or a first-degree relative. This must be justified with a medical document and the beneficiary's right to receive funding for the placement is maintained up to the date of interruption.

b) In the event of finalising the period of internship in advance, if communication of this interruption to the Employment Service is omitted or if the relinquishment is not due to force majeure or is not clearly and reasonably justified by the beneficiary, the Employment Service will assess this relinquishment jointly with the faculty or affiliated centre, if applicable. The beneficiary is obliged to return all funding received and is excluded from future selection processes in any call for Erasmus+ Internships and the UAB Exchange-Programme Traineeships throughout the same academic cycle.

## **13. BENEFICIARIES: RIGHTS AND OBLIGATIONS**

Acceptance of the grant implies acceptance of the regulations established in the call.

Rights of the beneficiaries:

- To receive the appropriate training required to carry out the learning tasks.
- To expand their knowledge and clarify their interests with respect to undergraduate, master's-degree and doctoral studies.
- To receive the corresponding financial provisions established in this grant call.
- To be given a document certifying their status as grant holders in the programme.
- To receive assistance before, during and after placement on questions concerning the administration of the grant.
- Other rights that may be established by regulations of a higher order.

Duties of the beneficiaries:

- To complete the documentation required in the programme within the legal deadlines and in the appropriate manner.
- To carry out the tasks assigned to them, in accordance with the *Learning Agreement*, section "Before the Mobility", or in the internship contract, following the indications given by the person responsible for the beneficiary at the receiving organisation.
- To attend training sessions and apply knowledge acquired throughout their studies to the development of their tasks.

- To follow in detail all indications communicated to them by the Employment Service or by their faculty or affiliated centre with respect to the administration of the grant and to subsequent academic recognition.
- To read with fullest attention the informative dossier of the corresponding programme, which both specifies and contains the programme's required documentation.
- Those obligations established by the Erasmus+ Internship regulations (further information [here](#)).
- Other obligations that may be established by regulations of a higher order.

Failure to comply with the obligations set out in the previous sections may result in the rescission of the grant (except for reasons of force majeure). In the event of the rescission of the grant, the beneficiary must reimburse all funding received in the form of financial assistance.

#### **14. BENEFICIARIES WITH SPECIAL NEEDS**

The Erasmus+ programme establishes additional financial aid for people with special needs in the field of higher education who have a legally recognised and qualified disability equal to or greater than 33%.

If the beneficiary with special needs has been selected in grant call, they may receive additional funding from SEPIE to cover extraordinary expenses deriving from their participation in mobility. Application for such assistance is not made to SEPIE; instead, application must be made directly by the higher-education institution, that is, the UAB.

Participants with special needs must indicate this in the corresponding box on the application form, provided that they have an official certificate. The Employment Service will then ask for the corresponding information and documentation in order to request additional funding from SEPIE.

[This link](#) provides information for the 2018-2019 academic year; SEPIE will publish the award criteria for the 2019-2020 course, in all probability at the end of July 2019.

Payment of this complementary assistance to the beneficiary cannot be made until the UAB has received the official decision on this request from SEPIE.

In the case of the UAB Exchange-Programme Traineeships, students who have and can accredit a legally recognised and qualified disability of 33% or greater can obtain double the financial assistance corresponding to the placement's place of destination and duration.

#### **15. PERSONAL DATA MANAGEMENT**

The personal data provided in this call will be included in the student-administration file held by the Universitat Autònoma de Barcelona and the Employment Service. Rights of access, rectification, cancellation and opposition of data may be exercised by contacting the

Employment Service, in accordance with Spanish Organic Law 3/2018, of 05 December (2018), on the protection of personal data and guarantee of digital rights.

## **16. SUPPLEMENTARY FINANCIAL AID FOR BOTH PROGRAMMES**

### **The AGAUR MOBINT Grants**

The Catalan Agency for the Management of University and Research Grants (AGAUR) has an annual grant call for international mobility (the MOBINT grants for the international mobility of students, with academic recognition from the Catalan universities). In previous calls, financial assistance was €200 per month, for a maximum of 6 months. Further information [here](#).

Interested parties should apply directly to AGAUR within the established deadlines. On publication of the decision, the Employment Service will issue programme-participation credentials to all beneficiaries concerned in order that these be submitted to AGAUR.

### **The Santander Erasmus Grants**

With the aim of promoting mobility and student training in the European Union area, Banco Santander, jointly with the Conference of Spanish University Rectors (CRUE) and the Spanish Ministry of Science, Innovation and Universities, has established a scholarship programme to assist university students who have obtained an Erasmus+ grant.

Interested parties should complete the application form within the established deadlines at the [www.becas-santander.com](http://www.becas-santander.com).

### **Language-learning support for students taking curricular internships abroad**

The UAB publishes the call for language-learning support aimed at students taking internships abroad. Undergraduate, master's-degree and doctoral students who are enrolled in any UAB centre, who can certify that they are taking a curricular internship abroad and who can additionally certify that they have taken a language course, may opt for financial assistance for their language studies. Further information is available on the [UAB Language Service website](#).