

**CALL FOR APPLICATIONS ERASMUS+ KA171-2024 GRANTS FOR**  
**STAFF MOBILITY FOR TEACHING AND TRAINING**  
**FROM THIRD COUNTRIES NOT ASSOCIATED TO THE PROGRAMME**

**Mobilities during 2024-25, 2025-26 and 2026-27, always before 31 July 2027**

The Erasmus+ Programme of the European Commission promotes the mobility of students and lecturers. Action KA171 of this program provides funding for exchange mobility with third countries not associated to the programme. The **Universitat Autònoma de Barcelona (UAB)** has been awarded with grants under the action KA171 therefore students and staff from our partner universities can fund their exchanges to our institution.

**1. Purpose of the Call**

Staff mobility is one of the key activities within the framework of the European Commission's Erasmus+ Programme in the field of Education, Youth and Sport.

The present Call is based on the funding awarded to UAB for mobility projects with Third countries not associated to the Erasmus programme under Key Action 171 of the Erasmus+ Programme. Mobilities will be implemented during the academic years 2024-2025, 2025-26 and 2026-2027, always before 31<sup>st</sup> July 2027.

The main purposes of this call are:

- To offer teaching and training opportunities to staff from partner country universities.
- To achieve sustained improvements in knowledge, teaching and research skills.
- To forge and deepen lasting links between UAB and our partner universities, thus enhancing transnational academic cooperation.
- To improve participant's language and cultural skills, promoting mutual enrichment and understanding.

In the framework of the Erasmus+ Programme, **all mobility activities are conditional upon the signature of an interinstitutional agreement** between the sending and the receiving universities before the start of the mobility.

**2. General conditions**

The call is open to all faculties and schools. However, in section 5 you can see the faculty/school priorities.

The mobility grant consists of an Individual support - daily subsistence allowance according to the rates determined by the Erasmus+ Programme and a Travel grant - (see section 6). The grant should be regarded as a **contribution** towards the costs of mobility rather than covering 100% of the costs involved.

Mobility and grants will be subject to the regulations and restrictions that may be issued by the authorities in relation to the health situation and the continuity of the exchange programs and/or the acceptance of the participant by the destination university.

Selected participants will need to advance their own funds when organizing their stay, such as visa, insurance, flights and accommodation, since the mobility grant will be paid. It is not recommended to make

bookings in advance (flights, accommodation etc.) before knowing the call resolutions and it is highly advisable to make bookings that allow reimbursement in case of cancellation of travel.

### **3. Requisites for partner universities**

- Partner universities will **announce** this call through their own web pages and will **disseminate** the news about this call in their university communities.
- **Nominate** the staff before the end of the application period.
- Commitment from the home university that the staff will have his/her stay at UAB recognized.
- An **Interinstitutional Agreement** between the home and the host universities must be signed before the start of the mobility/ies.

Partner universities can obtain more information in the [International Credit Mobility \(ICM\) guide](#).

### **4. Requisites for applicants.**

- Assume responsibility for performing the mobility during the academic years 2024-2025, 2025-26 and 2026-2027, always before 31<sup>st</sup> July 2027
- Have a contractual relationship at the time of application and while in mobility at one of the partner universities (according to the list provided in section 5 of this call). Applicants from other universities of the same countries will be considered only when authorized by the competent national Erasmus+ authority (SEPIE).
- Specific requirements for Staff Mobilities for Teaching (STA), Staff Mobilities for Training (STT) and Staff Mobilities for Teaching /Training Combined
  - o Submit a Mobility Agreement Proposal accepted by the sending and the receiving institutions, including at least 8 hours of teaching/training during the 5 working days stay (Monday- Friday).
  - o In the case of a Combined mobility (teaching & training) it requires 4 hours teaching + 4hours training
  - o If there are changes to the stay dates reported in the Mobility agreement, a duly signed document by the three parties involved or an email from the person responsible at UAB with the change of dates must be submitted again.

If, for the same country of origin, there are grants from previous calls not being awarded, the grants for the projects with the closest deadline will be awarded first.

## 5. Universities included in the call and number of Grants

REGION /NUMBER OF GRANTS	COUNTRIES / SENDING INSTITUTIONS	Faculty/School Priority*
Western Balcan (region 1)  <b>4 grants</b> (5 days + 2)	<b>ALBANIA</b> Mesdheu Education Shpk	Faculty of Economics and Business Studies (UAB)
	<b>KOSOVO</b> Kolegji Heimerer Shpk	Area of International Relations (UAB)
South-Mediterranean countries (region 2)  <b>4 grants</b> (5 days + 2)	<b>EGYPT</b> Arab Academy For Science, Technology And Maritime Transport The American University of El Cairo Sohag University	Engineering School (UAB) Faculty of Arts (UAB)
	<b>LEBANON</b> Université Saint Joseph of Beirut Lebanese American University American University of Beirut	Faculty of Translation and Interpreting (UAB) Area of International Relations (UAB)
	<b>MOROCCO</b> Universite Abdelmalek Essaadi Universite Sultan Moulay Slimane	Engineering School (UAB) Faculty of Translation and Interpreting (UAB)
	<b>PALESTINE</b> Al-Quds University	Faculty of Translation and Interpreting (UAB) Faculty of Medicine (UAB)
	<b>TUNIS</b> Carthage University Universite de La Manouba	Faculty of Translation and Interpreting (UAB)
Asia (region 5) <b>2 grants</b> (5 days + 2)	<b>BUTHAN</b> Royal University of Bhutan	Faculty of Sciences (UAB)
Sub-Saharan Africa (region 9)  <b>3 grants</b> (5 days + 2)	<b>GHANA</b> University for Development Studies University of Energy And Natural Resources	FUAB - Tourism
	<b>UGANDA</b> Makerere University	Faculty of Veterinary (UAB)
	<b>ZAMBIA</b> University of Zambia	Faculty of Education (UAB)

### UAB Faculty Priority means:

The candidatures of staff going to the faculty/school which requested the country, will receive more punctuation in one of the criteria (see section 9 – evaluation criteria)

## 6. Grant amount

The grant should be regarded as a contribution towards the costs of mobility rather than covering 100% of the costs involved.

Grants consist in an **Individual support** according to the flat rates stated by the Erasmus+ Programme and a **travel**

**grant** depending on the distance between the institution of origin and the institution of destination according to the European Commission's regulations and the [Erasmus distance calculator](#).

### Individual support

According to the flat rates stated by the Erasmus+ Programme, a maximum individual support of 7 days (5 days of mobility activities + 2 travel days) per 170€ per day, **1.190€**.

Individual support will be paid to the beneficiaries by the Universitat Autònoma de Barcelona, according to real arrival and departure of the mobility activity days. Individual support includes a maximum of 5 days of mobility activity days and 2 travel days (see travel grant section in case of green travel).

### Travel grant

The amount will depend on the distance between the institution of origin and the institution of destination according to the European Commission's regulations and the [Erasmus Calculator](#).

This amount will only be paid if the person is in the country of their home university before the start of the mobility period and provides proof by submitting a copy of their transportation tickets.

Distance in kilometers	Travel support	Travel support (in case of green travel)
Between 100 - 499 km	211€	285€
Between 500 - 1999 km	309€	417€
Between 2000 - 2999 km	395€	535€
Between 3000 - 3999 km	580€	785€
Between 4000 - 7999 km	1.188€	1.188€
Between 8000 - 19999 km	1.735€	1.735€

Green travel is considered when sustainable means of transport are used from home to host university.

Travel support in the case of green travel includes:

- Superior amount of travel support
- If needed, extra funded travel days (up to 4 extra days).

This payment will only be made at the end of the mobility period, upon the submission of proof, such as a copy of the transportation tickets.

## 7. Additional amount for staff with need of support to inclusion

Participants with special needs or disabilities can apply to have 100% of their additional costs covered. Such additional costs can be for special accommodation, transportation, preparatory visits and expenses of accompanying persons (including costs related to travel and subsistence if a grant for these participants is not requested through budget categories "Travel" and "Individual support").	Real Costs (100% of eligible costs)
---	--

Eligible applicants:

Must have a **certified disability equal to or greater than 33 per cent**, or have **duly accredited physical, mental or health related conditions**, such as serious or chronic illnesses, which prevent participation in mobility.

The documents that accredit the condition must be in English or translated by a Sworn Translator to English or Spanish.

Additional funding will be subjected to *approval by the Spanish National Agency*.

## 8. Application process

The application period will be open from 4th April 2025 until 28th February 2027, following the **Calendar** indicated in section 10.

Applicants must complete the **online application form** on the UAB website and upload the required documents in the application form.

	Documents
Teaching and Training Staff	Application form online
	Passport
	Mobility Agreement accepted by the home and receiving institution: <ul style="list-style-type: none"> <li>• Mobility Agreement for Teaching</li> <li>• Mobility Agreement for Training</li> <li>• Mobility Agreement for Teaching /Training Combined</li> </ul>
	To apply for additional funding, candidates with <b>needs for to inclusion</b> must provide an official certifying document, (see section 7)

After the end of the application period, it will be a **Cure period** of 10 natural days.

- During the cure period: Candidates can remedy their applications in case of any clerical errors or incomplete documentation.
- After that period, candidates with documents not completed or incorrect will not be considered.

## 9. Evaluation Criteria

The selection process will be based on the principles of equity, fairness, and transparency.

The selection committee, formed by the Vice rector for International Relations, the Vice rector for Academic staff and the Vice rector for administrative staff, will evaluate the applicants and will prioritize candidates according to budgetary availability and the following criteria:

- 1- Participants who have taken part in the previous 3 Erasmus+ KA171 projects.
  - a. None – 4
  - b. 1 participation - 2
  - c. 2 participations - 1

- d. 3 participations - 0
- 2- Mobilities to the UAB faculty/school priority (according to table on section 5).
  - a. Yes – 4
  - b. No – 0
- 3- Mobilities to a UAB or to a UAB affiliated faculty or school (according to table on section 5).
  - a. Mobility to a UAB faculty or school - 4
  - b. Mobility to a UAB affiliated faculty or school - 2
- 4- Mobility Agreement Proposal feasibility and contribution to common interests between the sending and receiving partner institutions.
  - a. Specific teaching/training content (description of the courses, seminars, workshops, research team, job shadowing, Erasmus Staff Week) – 4
  - b. Generic teaching/training content (without specifying the courses, tasks that will be carried out) – 2
  - c. Not suitable – 0
- 5- Seniority in the workplace.
  - a. Senior > 20 years of experience – 4
  - b. Intermediate > 10 and < 20 years of experience – 2
  - c. Junior < 10 years of experience – 1

In the event of a resignation, the International Relations Department ([erasmus.ka171@uab.cat](mailto:erasmus.ka171@uab.cat)) will be notified by email as soon as possible.

If a candidate submits more than one application in the same period, he/she will have to prioritize only one option that is considered in the current resolution. The other applications will be placed on a waiting list and will be resolved in the next resolution provided in the call, if there are still available mobilities.

In the event of a tie, preference will be given to staff who have carried out fewer mobilities within the framework of the Erasmus+ KA171 programme. If the tie persists, preference will be given to staff with more seniority. If the tie persists, preference will be given to applications from faculties or schools where no other stay has been granted during the previous 3 calls.

Those applicants who meet the requirements and have not been granted the grant will become part of a waiting list.

In case of lack of applications and/or availability of budget, the Selection Committee reserves the right to re-distribute grants across student and staff categories and IN and OUT flows within the same country/ region.

## **10. Call decision and Calendar**

The Vice Rector for International Relations and the Vice Rector for Academic Staff are in charge of conducting the selection process.

The first decision will be published on the UAB website and will be announced to the beneficiaries and partner universities by e-mail.

	Application period	Date of resolution
<b>1a resolution</b>	4 April 2025 - 15 May 2025	16 June 2025
<b>2a resolution</b>	15 September 2025 - 1 de November 2025	28 November 2025
<b>3a resolution</b>	15 February 2026 - 1 May 2026	29 May 2026
<b>4a resolution</b>	15 September 2026 - 1 de November 2026	27 November 2026
<b>5a resolution</b>	15 January 2027 – 28 February 2027	2 April 2027

## **11. Payment**

The payment will be made by bank transfer after receiving all the required documents, that will be required around 30 days prior to the arrival at UAB.

### Required documents:

- Grant agreement signed
- Bank account number (Creditor's document) and Payment document (RO)
- Copy of the transportation tickets used to reach destination (\*)
- Copy of the Visa approved if required for the travel.
- Prove coverage of Travel Assistance and Accident Insurance (minimum 100.000€) including medical, surgical and hospitalization expenses and civil liability in Spain.

(\*) In the case of green travel, difference in the travel support and possible extra funded travel days will be paid after the presentation of all required documents:

- Copy of the transportation tickets used to reach destination.

## **12. Compatibility.**

Grants under the Erasmus+ Partner Countries KA171 program are not compatible with any other Erasmus+ grants and scholarships granted for the same mobility.

## **13. Rights of the beneficiary**

- To perform the entire mobility period awarded without the possibility of extending the grant.
- To receive the grant according to the amounts set out in the Erasmus+ Programme guidelines. The expenses not covered by the scholarship will be borne by the beneficiary.
- To receive information and advice on the application procedure, as well as pre-departure and on-site guidance.
- To have the teaching period abroad recognized by the sending university.

## **14. Obligations of the beneficiary**

- To obtain the Visa for the stay in the receiving country. *Visa is not covered by the grant.*
- To carry out the mobility stay according to the proposal and dates committed, during the academic years 2024/25 or 2025/26 and 2026/27, always before 31<sup>st</sup> July 2027.
- In the event of force majeure, the mobility period must be modified by signing an addendum to the agreement.
- To complete all procedures and fill in the required documents as required by the Erasmus+ Programme, before, during and after the mobility period, meeting the deadlines established by UAB:
  - i. Before mobility:
    - Signature of the Grant Agreement
    - Signature of the Mobility Agreement Proposal
    - Prove coverage of Travel Assistance and Accident Insurance (minimum 100.000€) including medical, surgical and hospitalization expenses and civil liability in Spain.
  - ii. After mobility:
    - Submission of the Mobility Certificate
    - Online mobility final assessment survey -EU Survey
    - Any other obligation inherent to the Erasmus+ Programme and the internal regulations of the sending and receiving institutions.

## **15. Information**

All of the information regarding this call will be available on the UAB [website](#).

For any questions concerning this call, the e-mail contact is [erasmus.ka171@uab.cat](mailto:erasmus.ka171@uab.cat)

## **16. Data protection clause**

In accordance with the Article 13 of the European Data Protection Regulation (GDPR), we inform you that your personal data will be processed to manage the selection of mobility place, as well as everything related to your mobility.

The legitimizing basis of the data processing is the fulfilment of a mission in the public interest (art.6.1.e GDPR).

The person responsible for the treatment is the International Relations Area, Bellaterra University Campus, N Building, Plaça Cívica, 08193 Bellaterra (Cerdanyola del Vallès, Barcelona), [internacional@uab.cat](mailto:internacional@uab.cat).

The person in charge of the treatment will be able to communicate his/her personal data to the organisms or entities of competition with the mobility and with the concession of the scholarships.

Your data will be kept for an indefinite period. The treatment of your data does not involve automated decisions, nor the elaboration of profiles with predictive purposes of personal preferences, behaviours or attitudes. In accordance with current legislation on the protection of personal data, you may exercise the rights of access, rectification, deletion, opposition, treatment limitation and portability through a request addressed to the data controller (contact above) or to the General Secretary of the UAB, University Campus of Bellaterra, Rectorate Building, Plaça Acadèmica, 08193 Bellaterra (Cerdanyola del Vallès, Barcelona). Likewise, you can submit claims to the Autoritat Catalana de



Protecció de Dades (<http://apdcat.gencat.cat/en/inici/>) and make the necessary consultations to the  
Data Protection Delegate of the UAB ([proteccio.dades@uab.cat](mailto:proteccio.dades@uab.cat))