

General Advice to Ensure Teaching Activities During the Stoppage of On-Site Classroom Teaching

As part of the extraordinary measures adopted to contain SARS-CoV-2, the Government of Catalonia has decided temporarily to suspend all on-site teaching. The UAB maintains its academic activities online. This document contains general instructions to help guarantee teaching activities while the confinement lasts. The objective of the following measures is to alter as little as possible students' academic calendar while this exceptional situation lasts.

1. Area of Application

These measures apply to all academic programmes and training activities offered on-site at the university, whether they be official programmes or UAB-specific ones. In the case of our PhD programmes, students must contact their coordinators directly.

2. Online Teaching

- Normal classroom activities will now be offered online. The online teaching activities will be adapted to each subject in accordance with each subject's study guide.
- Each lecturer is responsible for communicating how the study guide will be adapted to this situation, specifying the teaching activities which will take place and the evaluation activities which will be programmed.
- Tutorials will be maintained with the same frequency as before, but conducted online. To do so, lecturers must attend their students weekly for any doubts or questions.
- In the case of practical sessions, laboratory practices, fieldwork, and other activities which cannot be conducted online, the centre and coordinating committee must propose specific alternative actions, which can range from conducting the activity at another time or organising other types of academic activities.
- Online teaching conducted during this period will be evaluated. This evaluation will be done once normal teaching activities have been resumed or during the containment period through specific evaluation exams, projects or other activities which can be developed online.
- Parts of the study guide which are not included in the online teaching activities cannot be evaluated.
- With regard to programmed evaluation activities which cannot be conducted or adapted, these will need to be postponed. The student's evaluation will focus on verifying the acquirement of skills and the results of learning, instead of the obtaining of specific contents.
- With regard to final projects (TFG) and master's dissertations (TFM), all monitoring and tutorials will be conducted online.
- In order to conduct these online academic activities, a series of recommendations and resources have been made available at the following link: www.uab.cat/coronavirus/ (Virtual Teaching and ICTs Recommendations). Regardless of the resources used, lecturers must remain in contact with their students through their institutional e-mail address (all addresses are available both on Moodle and on the SIGMA app).
- The university makes available to all its lecturers the campus technology and spaces needed to conduct their teaching online with all of the computer support they may need.

3. Mobility Programmes

- The same measures applied to UAB students will be applied to students of IN mobility programmes currently at the UAB. The Area of International Relations (ARI) will inform all deans and management teams on any aspects related to this group of students.

- Depending on the geographical and/or personal situation they find themselves, OUT mobility students studying away from the UAB may request to cancel their stay and return to the UAB. For these students, the university has foreseen to open an extraordinary enrolment modification period from 16 to 27 March. This information must be sent to students from their teaching centres upon instructions from the Office of the Deputy Executive Administrator of Academic Regulations (Vicegerència d'ordenació acadèmica). The centres must also inform their lecturers about the students who have requested to modify their enrolment. Lecturers will need to adapt the teaching activities conducted before the confinement for these students, as well as future evaluations.

4 External Work Placements and Practicums

- If the institutions offering placements can guarantee the safety of students while they continue to develop their training activities, either on-site or remotely, the placement period may continue, even when this implies changes in the student's training programme.
- If the institutions collaborating with the work placement or practicums cannot guarantee a correct development of the student's training activities, the university offers the following possibilities:
 - Programme a more intensive timetable once normality is restored and before the end of the academic year. In this sense, work placements can be reprogrammed until 8 September, the day on which the 2019/2020 academic year ends. In order to do so, Rector Arboix has given the instruction temporarily to suspend all external work placement agreements (curricular and extracurricular), until the extraordinary measures end.
 - If no other possibility exists, the module can be annulled and the amount of the corresponding enrolment fee returned, with prior authorisation from the teaching centre.

5. Follow-up and Readjustment of Measures

The measures outlined in this document may be expanded or updated depending on how this exceptional situation develops. In case of doubts or need of more information, please contact the coordinators of each programme and the deans' offices, who will be able to offer a solution in permanent coordination with the Office of the Vice Rector for Academic Programming and Quality.

The UAB offers updated information on the duration and evolution of the situation through its website www.uab.cat/coronavirus and social networks. The university community can also address all questions or doubts via e-mail to: info.coronavirus@uab.cat.