

1. General rules

- a. The purpose of this call is the selection of temporary teaching and research staff in the category of Postdoctoral Research Personnel, for incorporation in UAB departments during the academic year 2019-2020.
- b. Teaching and research staff with a valid contract for the academic year 2018-2019 should **NOT** submit to this call for renewal of their contract, where applicable.
- c. The resolution of the call will result in a list of possible candidates ranked by score for each of the places subject to this call. This list will facilitate the incorporation of approved candidates, by ranking order, into positions which become available as per requirements throughout the academic year 2019-2020.
- d. The regulations governing the call are provided by:
 - i. Organic Law 6/2001, of 21 December, on Universities (LOU), and Organic Law 4/2007, of 12 April, which modifies Organic Law 6/2001, of 21 December, on Universities (LOMLOU);
 - ii. Law 1/2003, of 19 February, on Catalan universities;
 - iii. Law 14/2011, of 1 June, on Science, technology and innovation;
 - iv. the Collective Agreement for teaching and research staff of Catalan public universities;
 - v. the Statutes of the Autonomous University of Barcelona, approved by Decree 237/2003, of 8 October, of the Generalitat de Catalunya;
 - vi. the Regulations on academic personnel approved by agreement of the Governing Council of the Autonomous University of Barcelona on 17 November, 2010 and modified on several occasions, the last being 13 March, 2019;
 - vii. all other applicable regulations.
- e. Details of the places subject to this call are included in Annex 1 of these regulations.

2. Elements of contracts

- a. Purpose: the undertaking of research and teaching activities, in the initial phase of a postdoctoral career.
- b. Duration: one year, renewable annually up to a maximum of 5 years.
- c. Working schedule: 37.5 hours per week.
- d. Gross monthly salary (14 payments): €1,509.12 for the year 2019.
- e. Contractual nature: Internship contract (article 11 of RDL 2/2015, of 23 October, which approves the revised text of the Workers' Statute Law).

3. Requirements

a. General requirements:

- i. The minimum age as required by current regulations.
- ii. To not suffer from any disease or be affected by any physical and/or psychological limitations that would be incompatible with carrying out the corresponding functions.
- iii. To not have been prevented by disciplinary proceedings from serving in any office of the public administration, nor be disqualified by any judgement from carrying out public service.
- iv. Possession of valid work and residence permits prior to completing the corresponding contracts, in the case of non-EU citizens and persons not included within the scope of international treaties established by the EU and ratified by the Spanish state.
- v. To not have incurred any reason for incompatibility under the provisions of Law 53/1984, of 26 December, on Incompatibilities of personnel in the service of public administrations.

b. Specific requirements:

- i. Possession of a doctoral degree.
- ii. In the event that this degree is not issued by a Spanish university or recognized in Spain, certified accreditation of its equivalence to a corresponding Spanish qualification must be provided prior to contract signing.

4. Applications

- a. Anyone interested in taking part in the call must submit the corresponding application electronically, using the online form made available for this purpose via the UAB web portal, or in accordance with the procedure established by article 16.4 of Law 36/2015, of 1 October, on Common administrative procedures of public administrations.
- b. Submission of applications may be made from **27 April to 5 May, 2019**.
- c. Applicants must attach the following documents to their electronic application, in PDF format (max. 2MB):
 - i. identity document;
 - ii. complete curriculum vitae (free format);
 - iii. further documentation and/or information which may be requested during the selection process to properly assess the candidacy.

5. Selection

- a. Admission of candidates

 - i. Once the submission deadline has passed, provisional lists of successful and unsuccessful candidates will be made public, along with the reasons for any exclusions related to the requirements of point 3 of these regulations. This information will be published on the bulletin board of the UAB web portal, indicating the date of publication of the definitive list of admitted candidates.
 - ii. Applicants will have a period of four business days to present any claims or complaints, from the day after the publication of the provisional lists, in response to and in order to rectify reasons for exclusion.
 - iii. University administration may at any time correct, ex-officio or at the request of a party, any material, factual and/or arithmetical errors that occur in the procedure.
 - iv. In cases where excluded applicants provide no response to the reasons for their exclusion within the established period, they will be

considered to have withdrawn from the call and, therefore, their exclusion will be definitive.

- v. The publication of definitive lists will occur on the date indicated on the provisional lists, by the same means and on the UAB web portal.
- vi. In accordance with the provisions of article 45 of Law 39/2015, of 1 October, on Common administrative procedures of public administrations, upon the presentation of the resolutions to the call by the means indicated above, it will be considered that timely notification of the interested parties has been fulfilled and the period for presenting possible claims, complaints or additional information closed.

b. Selection committee

- i. Selection committees are comprised of three Professors, and three substitutes will be named. The relationships of these committee members is outlined in annex 2 to this call.
- ii. Regulations on internal operations of selection committees are in accordance with the provisions of Law 26/2010, of 3 August, on Legal and procedural systems of public administrations in Catalonia.

c. Selection process

- i. For each place on offer, the Selection Committee must assess a minimum of 5 of the following mandatory criteria, plus additional aspects considered appropriate, where deemed necessary:
 - 1. Academic record
 - 2. Master's degree qualifications
 - 3. Professional experience
 - 4. Research
 - 5. Publications
 - 6. Communications
 - 7. Congresses
 - 8. Language skills
 - 9. Interview
 - 10. Relevant teaching experience

- ii. Determination of selection criteria will be carried out in accordance with the provisions of article 58.3 of the Regulations on academic personnel: “The department to which the position subject to the call corresponds must determine, within a maximum period of 15 days after the announcement of the call, the criteria that the Committee will take into account in its resolution. These criteria, as well as the composition of the Committee, must be made public at least 15 days before it takes place”.
- iii. Prior to the assessment of candidates, the Committee will inform the Area of Academic Affairs of the criteria for each place, which will publish the definitive resolution of admitted and excluded candidates.
- iv. Once an assessment of each applicant is made, in accordance with the established profiles and requirements, the Committee will prepare an individual evaluation report on each candidate and a prioritized ranking of all candidates, in line with the established selection criteria, and will formalize a proposal of recruitment of the candidate ranked in first place. If no candidate is considered fit for the position, the call will be declared null and void.
- v. In the event that a candidate who has applied to more than one place is the winner of multiple places, he or she must choose one before the date established in the resolution of the call and provide the relevant documentation to the corresponding department, and renounce the other places to which he or she had been accepted.
- vi. Successful candidates may refuse to formalize a contract. In any case, candidates who do not submit the required documentation to the department within the period established in the resolution of the call, without justified cause, will be considered to have renounced the place offered them.

6. Call resolution and signing of contracts

- a. The Selection Committee will put the abovementioned proposal to the Rector, who will authorize the corresponding ranked list of candidates for each place and the hiring of the top ranked candidate, who must formalize

the corresponding contract within the period established in the call resolution. In the event of this candidate renouncing the contract, the place will be offered to the next on the list, and so on, successively.

- b. To formalize a contract, the winning candidate must present the corresponding department(s) with documentation proving the fulfilment of all requirements established for the category, as well as any other documentation required for the formalization of the contract, within the period established in the resolution of the call.
- c. In the event of a candidate resigning after signing the contract, the UAB may choose between offering the contract to the next candidate on the corresponding list, or leaving the place vacant.
- d. By default, to facilitate the signing process and improve management efficiency, contracts must be signed digitally. In exceptional circumstances where digital signature is not possible, each case will be assessed individually.

7. Rights and responsibilities

Teaching and research staff selected through this call will have the rights and responsibilities established by the current labour law applicable to them, and especially those provided for by the Collective agreement for teaching and research staff of Catalan public universities, the UAB Statutes, the UAB Regulations on academic personnel, as well as all current UAB regulations regarding academic dedication and research activity as they correspond to each of the categories of this call.
