



Job Opening

Job Title: 2012 YPP EXAMINATION - ARCHITECTURE, P2
Department/ Office: Department of Management
Duty Station: OTHER; VIENNA; SANTIAGO; ADDIS ABABA; NAIROBI; BANGKOK; NEW YORK; GENEVA
Posting Period: 13 July 2012-12 September 2012
Job Opening number: 12-ENG-DM-24424-E-NEW YORK (O)

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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Org. Setting and Reporting

These positions are normally located in the Department of Management and, occasionally, other Departments, including the Regional Commissions, in the United Nations Secretariat. They generally report to the Head of a Service or Section or to a Senior Architect.

Responsibilities

The Young Professionals Programme examination in Architecture covers a wide range of topics in the areas of architecture including preventive maintenance in existing buildings, fire protection, new buildings wiring, building codes, construction materials, air conditioning systems, water filtration and other related areas.

The typical job in this area is Associate Architect. Some of the key responsibilities of an Associate Architect would be (These duties are generic and may not be carried out by all Associate Architect.):

- Participates in different phases of architecture and related engineering projects, including design, construction, or repair of buildings and other facilities in the UN premises.
- Prepares graphs, curves, and tables.
- Records factual data in tests and observation studies.
- Performs drafting and minor detail designs.
- Searches technical reports to obtain information related to projects in process.
- Assists in surveying work to determine site selection for structures.
- Assists in calculation of stresses and strain affecting proposed structures by making routine calculations of such factors as estimated load, water pressure, soil characteristics, temperature fluctuations, and nature of building materials used.
- Prepares requisitions for procurement of construction supplies.
- Maintains liaison with local contractors and suppliers concerning the provision of supplies and services.

Competencies

Professionalism:

- Shows pride in work and in achievements
- Demonstrates professional competence and mastery of subject matter
- Is conscientious and efficient in meeting commitments, observing deadlines and achieving results
- Is motivated by professional rather than personal concerns
- Shows persistence when faced with difficult problems or challenges
- Remains calm in stressful situations
- Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work

Teamwork:

- Works collaboratively with colleagues to achieve organizational goals
- Solicits input by genuinely valuing others' ideas and expertise
- Is willing to learn from others
- Places team agenda before personal agenda
- Supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position
- Shares credit for team accomplishments and accepts joint responsibility for team shortcomings

Planning & Organizing:

- Develops clear goals that are consistent with agreed strategies
- Identifies priority activities and assignments
- Adjusts priorities as required
- Allocates appropriate amount of time and resources for completing work
- Foresees risks and allows for contingencies when planning
- Monitors and adjusts plans and actions as necessary
- Uses time efficiently

Education

At least a first-level university degree in the following fields:

1. Main course of study: Architecture & Building
 - 1.1 Fields of study: Architecture, Architecture & Town Planning, Building Construction, Community Planning, Structural Architecture, Civil Engineering
2. Main course of study: Engineering & Engineering Trades
 - 2.1 Fields of study: Electricity, Engineering, Telecommunications

Work Experience

No work experience is required.

Languages

Fluency in one of the working languages of the UN Secretariat, English or French, (both oral and written) is required; knowledge of the other is desirable. Knowledge of another UN official language is an advantage.

Assessment Method

Applications will be screened on the basis of the eligibility criteria. Only the most qualified will be convoked for the written examination. The cost of traveling to the examination centre is to be covered by the examinee. The General Paper is eliminatory, and only examinees who reach the passing score in that part of the examination will have their Specialized Paper marked. Only examinees who are successful in the written examination will be invited to the oral examination. The oral examination will be conducted via video conference (VTC) or skype. The cost of arranging for VTC or skype, if necessary, will be covered by the Organization.

Special Notice

Applying to more than one job family will result in automatic disqualification.

Successful candidates with a first-level university degree but without any relevant work experience will be recruited at the P-1 level, while successful candidates with an advanced university degree or with a first-level university degree and at least two years of relevant work experience will be recruited at the P-2 level.

Late or incomplete applications will not be accepted under any circumstances.

United Nations Considerations

The United Nations shall place no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. (Charter of the United Nations - Chapter 3, article 8). The United Nations Secretariat is a non-smoking environment.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

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