

REF: PM-FUND

Project Manager, Fundraising & Project Management unit

UAB Research Park, Edifici Eureka, Avinguda de Can Domènech (Campus de la UAB) 08193 Bellaterra (Barcelona), Spain (<http://parc.uab.cat>)

The Employer

The UAB Research Park (PRUAB) is a private non-profit organization created in 2007 by the Autonomous University of Barcelona (UAB), the Higher Council for Scientific Research (CSIC) and the Institute of Research and Technology (IRTA). Its mission is to promote and enhance the technology and knowledge transfer activities of its members, encourage entrepreneurship through the creation of new businesses based on research and generally facilitate interaction between research, business and society. The Research Park provides services to UAB, CSIC and IRTA research centers and institutes, as well as to the companies of PRUAB's network.

The Position**Tasks**

- Identify and select the best project ideas from research groups and/or companies and define, together with the Public-Private Partnerships unit, the best strategy to get funds for the project
- Identify specific topics within calls from different regional, national and European programs (e.g. H2020) and match them with the project ideas portfolio
- Assist in the preparation of proposals where PRUAB and/or its associated entities are participating as coordinators or partners:
 - Support in the definition of project goals, advising on project partners, preparation of budget, support on proposal writing (especially on impact and implementation sections) and submission.
 - Liaise with contact points and relevant experts from other key institutions.
- Manage funded projects:
 - Liaise with funding bodies, follow-up and management of the financial and administrative aspects of the project
 - Monitor and oversee project reporting; keeping track of project agendas and deadlines.
- Represent PRUAB and its associated entities in infodays and specific brokerage events.

Remuneration

- Full time contract.
- Salary according to the experience and profile of the candidate.

Location and Travel

- The position will be based in the UAB Campus at Bellaterra, Barcelona (Spain).
- Availability to travel to Brussels and other EU locations to assist to infodays, brokerage events, and specific project meetings.

Required Profile

Professional Experience

- At least 2 years of experience in fundraising and project management.
- Participation in European programs (H2020, FP7, CIP ...) from project writing (particularly impact sections) to project management.
- Participation in public-private collaborative projects and knowledge of specific programs for SME.
- Experience or ability to attract partners to establish consortia.
- Capacity to work with people from different backgrounds and expertise.

Background

- PhD (preferable), master or bachelor in engineering, ICT or experimental sciences.
- Additional training in Project Management or in elaboration of Business Plans will be valued.

Languages

- Fluent in Spanish and/or Catalan and English, both written and spoken.
- Knowledge of other languages (German, French) will be valued.

<p>If you are interested in this professional opportunity please send your cover letter and your resume, including references, before January 15th: oferta.parc@uab.cat</p>
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