



# Handbook for exchange students

**Faculty of Economics and Business**

**UAB**

Universitat Autònoma  
de Barcelona





## Our Faculty: Short Facts

The Faculty of Economics and Business is a large faculty with more than 3000 full time students. It was established in 2009 as a result of the merger between the old Faculty of Economics and Business on the Bellaterra Campus (founded in 1968), and the old School of Business on the Sabadell Campus (founded in 1972), to offer the new degree courses according to the European Higher Education Area (EHEA).

The new Faculty of Economics and Business offers five university degrees, which represent the culmination of a path that has been constantly aware of the evolution in models of business organization, and the demand for human resources in the new production sectors.

- Business Administration and Management
- Economics
- Business Administration and Management and Law (double degree)
- Accountancy and Finance
- Business and Technology

The Faculty has taken a decisive step in opting for international projection. There are currently two degrees offered entirely in English (Economics, since 2014, and Business Administration and Management, since 2011) and almost all the Master's degree and a large number of subjects in the other degrees are also taught in English.

This facts, along with the growing numbers and also the increasing rigour with which visiting students are accepted, sets the Faculty apart in that respect.

### Contact Details

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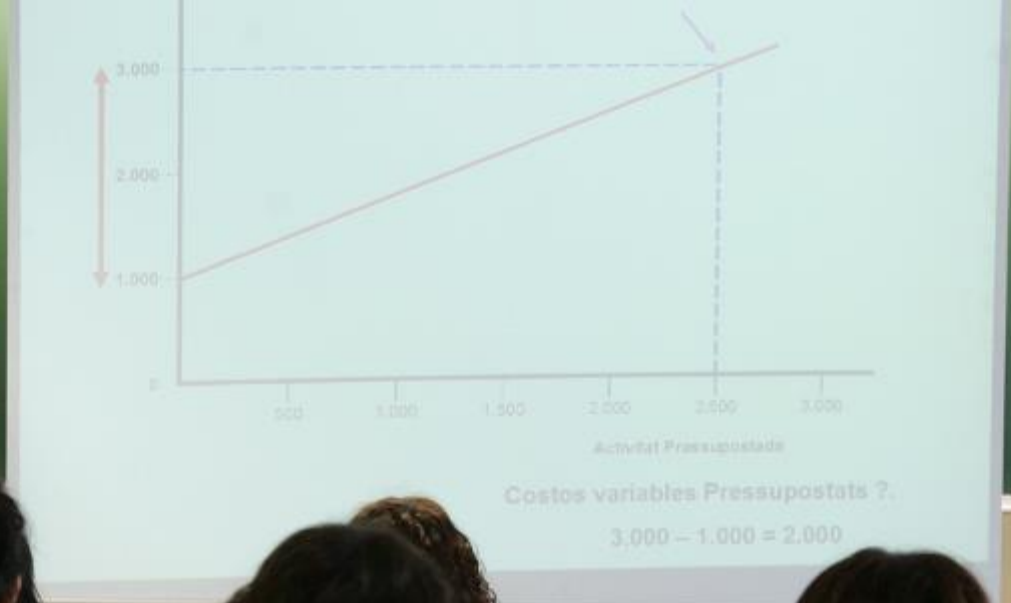
# Application Procedures

Students selected at their home universities for an academic exchange stay at UAB, must fill in an online Application Form at the site <http://sia.uab.es>, after the nomination of their home university. The UAB will send their decision within 2-3 weeks after the application period closing date. The accepted students will receive via e-mail an admission letter and a document with useful information for their future exchange stay at UAB.

Once the admission has been confirmed, students will receive another message from the **Faculty of Economics and Business** to start the online pre-enrolment process. Students should expect to receive this message approximately two weeks after the application deadline.

|                    | UAB Exchange Programme  |   | Erasmus+  |   |
|--------------------|---|---|---|---|
|                    | Fall/ full year   | Spring  | Fall/ full year                                   | Spring  |
| Nominations        | May 1 <sup>st</sup>   | November 1 <sup>st</sup>                                | June 1 <sup>st</sup>                              | December 1 <sup>st</sup>                                |
| Applications       | March 1 <sup>st</sup> to<br>May 15 <sup>th</sup>  | October 1 <sup>st</sup> to<br>November 15 <sup>th</sup> | April 1 <sup>st</sup> to<br>June 15 <sup>th</sup> | October 1 <sup>st</sup> to<br>December 10 <sup>th</sup> |
| Course Selection * | Students are required to reserve place on our courses before coming through an online pre-enrolment process. For first semester and annual stays, the process normally starts by mid-June and by mid-December, for second semester stays. |   |   |   |
| Enrolment *        | We request that students arrive one week before starting classes in order to enrol their course selection. For such purpose, students should make an appointment through the online pre-enrolment system, aforementioned.                 |   |   |   |

\* For further information please, visit our website 



# Course Information

The Faculty of Economics and Business at UAB, offers a large selection of courses taught in English, Spanish and Catalan.

The access to courses will depend on the academic offer for the specific academic year, which is updated by mid-June every year. All courses are regular courses for our students.

For more information about courses offered please, see links on the table.

|   |   |
|---|---|
| <b>Language of Instruction</b>                | English, Spanish and Catalan.<br>Please, check our language requirements on the following page.   |
| <b>Undergraduate courses (Bachelor level)</b> | Information on the course catalogue is found in the following <a href="#">link</a> .  |
| <b>Graduate courses (Master Level)</b>        | Master courses, are only offered if the bilateral agreement establishes it. In any case, attending master courses is not automatic and it needs the approval of the master coordinator. Please, check the process on the <a href="#">link</a> . |
| <b>Credit system</b>                          | ECTS (European Credit Transfer System)  |
| <b>Academic structure</b>                     | Bachelor Degree 4 years of study (8 semesters) with a total of 240 ECTS<br>Double Bachelor Degree 6 years of study (12 semesters) with a total of 396 ECTS  |
| <b>Course Load</b>                            | 6 ECTS  |





# Language Requirements

To get access to the courses offered at the Faculty of Economics and Business, according to the Common European Framework of Reference for Languages (CEFR), a minimum level of B2 will be required for the language of instruction of the chosen courses, that is, English, Spanish or Catalan.

No certificate will be required for that language in which no courses have been selected.

Regarding courses taught in Catalan, a Spanish certificate will also be accepted due to the similarity between both languages.

The required level can be stated by **three possible ways**, however, according to the native language and home country, the student could be **exempt**, they will be duly informed:

## 1. Official Certification

| Accepted Test         | Minimum Score |
|-----------------------|---------------|
| MECR                  | B2            |
| TOEFL-IBT             | 87            |
| TOEIC                 | 1095          |
| IELTS                 | 5.5           |
| TELC                  | B2            |
| CET-4 (China)         | 425           |
| PTE General/ Academic | Level 3/ 59   |
| Cambridge English     | FCE           |
| British Council       | APTIS B2      |
| Trinity College       | ISE II        |
| DELE (Spanish)        | B2            |
| SIELE (Spanish)       | B2            |

**2. Certification issued by the Language Services at the home university**, stating that the student has a minimum level of B2 or equivalent according to the previous table.

**3. Certification issued by the home university** that states the student is following studies taught entirely in the corresponding language or has passed 90 credits in that language, as a minimum.

# Assessment

The Faculty of Economics and Business offers a continuous assessment process within the academic year, which is duly established on the course syllabus by professors. This process does not prevent, in any case, a final exam. Hence, attendance is mandatory.

## Exam period

As a general orientation, the exam period is normally fixed:

- **Fall semester:** From January to February
- **Spring semester:** From June to July

To know the exact date for a specific academic year, please, check our [academic calendar](#).

## Grading System

| Grade   | Equivalent to   | Meaning                            |
|---------|---|------------------------------------|
| 10      | A+  | Excellent (distinction with honor) |
| 9 – 10  | A   | Excellent (distinction)            |
| 7 – 8.9 | B   | Outstanding                        |
| 5 – 6.9 | C   | Pass                               |
| 0 – 4.9 | F   | Fail                               |
| NA      | Non-assessable: The student neither did the final exam nor presented the required homework. |                                    |

## Transcript

When students have completed their stay with us, a Transcript of Records will be issued and sent to the home university (not to students), no later than 5 weeks after the assessment period has finished.

This transcript will not contain, in any case, courses not included in the student's registration, such as language courses. The Language Service of UAB will give students the suitable certificate. Students should ask them for it with enough time before their departure.





# Student Services

## Faculty services

- Social Science Library
- Study Areas
- Academic Management Service
- International Exchange Office
- Logistic Services and Information Point
- Computer and printing facilities
- Photocopy services

Faculty map 

## UAB services

- Accommodation
- Mobility and Transport
- Language Service
- Technical Service
- Shops
- Banks
- Post Office
- Bar and restaurants
- Health Services
- Disability and voluntarism

More information 

