

REGULATIONS FOR APPLICATIONS TO CONTRACT TENURE-TRACK LECTURING STAFF THROUGH THE SERRA HÚNTER PROGRAMME

1. General rules

1.1. This competition is the second part of the process to attract and select teaching and research staff to be contracted through the Serra Húnter Plan, in accordance with the agreement of the Government of the Generalitat of 3 July 2012 and the collaboration agreement between the Department of Finance and Knowledge and the Catalan public universities of 5 October 2012.

1.2. This competition shall be governed in all its aspects by the provision of Organic Law 6/2001, of 21 December, Organic Law on Universities 4/2007, of 12 April, which modifies the Organic Law on Universities 6/2001; Law 1/2003, of 19 February on Universities of Catalonia, the statutes of the Universitat Autònoma de Barcelona approved by Royal Decree 237/2003, of 8 October, of the Generalitat de Catalunya, where applicable and by the other applicable legislation and the provision of the collaboration agreement of 14 September 2012 between the Secretariat for Universities and Research of the Department of Finance and Knowledge and the Catalan public universities to coordinate the advertising and selection process for the contracting of teaching staff within the Serra Húnter Plan.

1.3. The contracts shall be non-civil service (*laboral*), full-time, temporary appointments.

1.4. The list of contracts is that which appears in annexe 1 of these regulations.

2. Requirements

To be eligible applicants must have fulfilled the following requirements by the application deadline date:

2.1. General requirements:

a. Not be suffering from any illness or be affected by any physical or mental limitations which may be incompatible with the teaching tasks to be carried out.

b. Not have been dismissed from any public administration service or be prohibited from carrying out public functions without the right to further appeal.

2.2. Specific requirements:

a. Be in possession of a PhD qualification.

Where the certificate has not been issued by a Spanish university or a university recognised in Spain, it must be officially recognised in line with the official qualifications in Spain (<http://www.uab.es/servlet/Satellite/informacio-academica-dels-masters-officials/legalitzacio-de-titols-estrangers-1345648789114.html>)

b. Be able to provide a favourable report from the Agency for Quality in the University System of Catalonia (AQU) or the National Agency for the Evaluation of Quality and Accreditation (ANECA) for the category of tenure-track lecturer or post-doctoral assistant.

c. Not have completed a period in the category of tenure-track lecturer or post-doctoral assistant in other public universities.

2.3. Candidates should possess a sufficiently high level of Catalan to ensure teaching competence to be able to participate adequately and appropriately in communicative situations which require academic tasks, so that the students' language rights are guaranteed, as contemplated in Decree 128/2010 of 14 September on accreditation of the linguistic knowledge of university staff in the Catalan universities system. At the time of signing the contract the selected candidate may choose to have this knowledge accredited or adjourned for a period of two years.

Non-EU citizens and those who cannot be included in the area of application of international treaties established by the EU and ratified by Spain must obtain a work and residence permit before signing the corresponding contracts.

3. Applications

3.1. Anyone interested in taking part in this competition should e-mail the corresponding application form which is available on the university website (www.uab.es/concursospdj/).. The period for applications is 30 days counted from the day after the publication of this competition notice in the official bulletin of the Government of Catalonia (*Diari Oficial de la Generalitat de Catalunya*).

Those applying for more than one place should present a separate application for each place and attach to each the corresponding documentation:

Candidates should send by e-mail at the address concursos.pa.permanent@uab.cat, the following documents in PDF format:

- a. PhD certificate or proof of having requested the certificate.
- b. Accreditation or favourable reports as established under articles 49 of Law 1/2003, of 19 February, on Universities in Catalonia (LUC) or any other accreditation by a quality agency, where available.
- c. Curriculum vitae.
- d. A document specifying the five most valuable academic contributions of the candidate (articles, books, patents, etc.) using the model on the webpage: http://serraHúnter.gencat.cat/web/sites/serraHúnter/.content/home/minisites/el_serra_Húnter_programme/fer_la_sollicitud/documents/psh_doc_aportacions_cat.doc

- e. A brief description of the teaching career path using the model on the webpage:

http://serraHúnter.gencat.cat/web/sites/serraHúnter/.content/home/minisites/el_serra_Húnter_programme/fer_la_sollicitud/documents/psh_docencia_cat.doc

- f. A brief declaration of teaching and research interests with reference to the area of the contract offered for the next five years. This document should be no longer than six pages and should follow the model on the webpage:

http://serraHúnter.gencat.cat/web/sites/serraHúnter/.content/home/minisites/el_serra_Húnter_programme/fer_la_sollicitud/documents/psh_interes_d_r_cat.doc

3.2. Candidates who have already applied for contracts from the university in the first part of the selection process should indicate on the inscription form whether they consider that the documents are those they have already presented to the Serra Húnter Programme or whether they will present updated version of the documents listed in rule 3.1.

4. Acceptance of candidates

4.1. On the tenth working day following the deadline for applications a provisional list of successful and unsuccessful candidates will be published, with reasons for non-acceptance, along with the publication date of the final list. This list will be published on the university website at (<http://www.uab.es/concursospdi/>).

4.2. Candidates have a period of 10 days from the day after publication of the provisional lists of successful and unsuccessful applications to present an appeal correcting any errors in the application or to attach the necessary documents. This should be presented to the same places as in rule 3.1.

Where unsuccessful candidates do not make the necessary corrections and modifications that are the cause of their provisional exclusion during the established period for appeals, their appeals shall be rejected and their rejection from the competition shall be final.

4.3. In accordance with the provision of article 59.6 of Law 30/1992, of 26 November, on the legal regime for public administrations and common administrative procedures, the publication of these decisions on the university website shall be considered sufficient notification to candidates and the period for possible appeals shall begin.

4.4. The Central Administration of the university may at any time correct, of its own volition or on the request of the candidate, any material, factual or arithmetical errors that may have occurred during the process.

4.5. The decisions communicated in the final lists represent the end of the administrative process.

5. Selection committee

5.1 The composition of the committees appears in annexe 2 of this competition notice and shall be in accordance with that contemplated in the collaboration agreement of 14 December 2012, between the Secretariat for Universities and Research of the Department of Finance and Knowledge and the Catalan public universities to coordinate the advertising and selection process for the contracting of teaching staff within the Serra Hùnter Plan.

5.2. The rules for the internal operation of the committee may be adapted in accordance with the provisions of Law 26/2010, of 3 August on the legal regime and administrative procedures of public administrations in Catalonia.

5.3. For the purpose of communication and other matters the committee is based at the Rectorat building of the Universitat Autònoma de Barcelona.

6. Selection process

In accordance with that established in articles 136.2 and 141.2 of the statutes of the Universitat Autònoma de Barcelona, the minimum evaluation of the selection committee is based on the appropriateness of the teaching and research curriculum vitae to the profile of the place offered; the teaching and research requirements of the department and the area of knowledge and language competence, according to the requirements of the prevailing legislation.

6.1. On the publication of the final lists of successful and unsuccessful candidates, the members of the selection committee will receive all the documents provided by the accepted candidates.

The selection committee will be constituted within a maximum of three months from the publication of the competition notice. If after this period it has not been possible to constitute a committee a reasonable request may be made to the Rector to extend the period by one month.

The date of the constitution of the selection committee will be published on the university website.

6.2 Stages in the competition

Stage one:

6.2.1. Within a maximum period of 20 days of its constitution the members of the selection committee shall send the Secretary an individual assessment of the merits of each candidate based on the international-adopted evaluation criteria for high-level academic activity, and their professional career path, giving special consideration to the significance and impact of scientific and technical publications and competitive research projects awarded; the quality

and recognition of teaching undertaken; knowledge transfer, intellectual property and registered patents; leadership capacity; mobility and international projection; international postdoctoral experience as a priority merit and other outstanding academic and professional milestones. The selection committee members will indicate in order of priority the candidates who have passed the first stage.

6.2.2. According to the recommendation of its members the committee will agree the number of people to pass this stage, taking into account the total number of candidates and their academic merits. Where the committee decides that there are no candidates with the appropriate merits, they will propose to the rector that the competition be withdrawn and the place remain vacant. Appeals may be made when the proposal for the allocation of places contemplated in rule 7.2. Candidates may consult all the information on the selection process at the same time.

6.2.3. Once the first stage has been completed the corresponding decision on successful candidates will be published and the second stage of the selection process will begin.

Second stage:

6.2.4 Within a period of 10 days from the publications of the results of the first stage the committee will publish the calendar for the second stage, with at least three weeks' notice. During this part of the competitions each of the pre-selected candidates will be given an appointment to take a selection test. Before the selection test the committee may request that students submit the documents that certify the merits outlined in their curriculum vitae, preferably in electronic format.

6.2.5 Candidates who do not attend at the appointed time and place have a second opportunity 15 minutes. Candidates who fail to attend shall be considered absent and therefore excluded from the selection process.

6.2.6. The selection test will be public. Candidates are required to give a brief personal presentation followed by a seminar on a topic they consider to be appropriate during a period of no longer than an hour and a half. Following this the committee will ask the candidates questions they consider appropriate, both on the merits outlined in the curriculum vitae and the seminar, or any other aspect related to the contract being offered and the anticipated activity involved. Given the nature of the Serra Húnter Plan this test may take place in English.

6.2.7. Tenture track lecturers will be contracted for a maximum of three years. Following this period the lecturer will be assessed in accordance with that agreed by the directors of the Plan and the university. Among other things, this assessment should consider the level of integration, recent academic activity and the level of achievement of objectives. A positive assessment result will be viewed as a merit in selection processes for associate lecturers included in the plan as well as for any extension which may legally be applied.

7. Proposal for the allocation of places

7.1. once the selection test is complete the committee will draw up a proposal in order of priority of the candidates who have passed the test and a proposal to contract the candidate in first place.

The duration of the contract shall be three years which may be extended to five years depending on the assessment contemplated in rule 6.2.7.

This proposal will be published on the website of the Universitat Autònoma de Barcelona (<http://www.uab.es/concursospdj/>).

Where none of the candidates are considered appropriate, the competition will be withdrawn and the place will remain vacant.

7.2 Candidates may appeal against the proposal of the committee within a period of 10 working days from the date of publication of the proposal. The selection committee must make a decision on these before the final decision of the competition.

8. Final decision of the competition

The selection committee shall present the proposal mentioned in the previous rule to the rector, who will register the final decision on the award of the place to the most appropriate candidate, who in turn must execute the corresponding contract in accordance with that contemplated in rule nine.

The rector's decision represents the end of the selection process and the administrative proceedings. Unsuccessful candidates may bring an legal administrative case before the administrative courts of Barcelona within a maximum period of two months from the day after the publication of the decision.

However, they may also make an interim appeal to the rector with a period of one month from the day after the publication of the decision. In that case it is not possible to bring a legal administrative case before the interim appeal has been expressly resolved or implicitly dismissed.

9. Execution of the contract

9.1 The execution of the contract must take place within a maximum period of six months from the publication of the decision to award contracts and requires the person in receipt of the award to present the following documentation at the UAB registry:

- a) Sworn statement justifying the requirement specified in section b) of rule 2.1.
- b) Official medical certificate accrediting that set out in section a) of rule 2.1.
- c) Declaration of non-inclusion in any of the situations of incompatibility contemplated under the prevailing legislation or, within the period of taking up the post, take up the

option contemplated in article 10 of law 53/1984, of 26 December, on incompatibilities of staff in the service of public administrations.

d) Original documents for the specific requirements contemplated in rule 2.2.

e) Justification of having fulfilled the requirement established in rule 2.3:

e.1 Accreditation of knowledge of the Catalan language established in article 5 of Decree 128/2010, of 14 September, are the following:

e.1.1 Certificate of reference of the level of sufficiency in Catalan (level C) of the Generalitat de Catalunya which establishes the prevailing regulations on the evaluation and certification of knowledge of Catalan language.

e.1.2 Any of the certificates, diplomas or other qualification which are considered equivalent to the level of sufficiency in Catalan language of the Generalitat de Catalunya, in accordance with prevailing legislation.

e.1.3 Certificate of sufficient linguistic knowledge for teaching which is issued by the university and may be obtained:

- Taking and passing a specific course organised by the university
- Through an assessment carried out by the university

e.2 People who have obtained accreditation in compulsory education should present one of the certification of regulated non-university education which are considered to be equivalent to the level of sufficiency in Catalan language, in according with prevailing legislation.

e.3 People who have taken part and obtained placed in previous selection and access processes for lecturers at a university in which there is an established Catalan test at the same or a higher level should present the certificate accrediting this.

e.4 Where none of the previous forms of accreditation are possible, a commitment to justifying the fulfilment of this requirement established in rule 2.3 within a period of two years from the signing of the contract through any of the means of accreditation contemplated in point e.1.

9.2 Candidates who do not present the necessary documentation with the period established in rule 9.1, with the exception of cases of force majeure, which will be duly checked by the competition organisers, or who do not fulfil one or any of the requirements necessary for being contracted, must forego the award, without prejudice to the responsibility which they may have incurred in the case of falsification. In these cases, the award of the contract will be reallocated in favour of the corresponding candidate in accordance with the order of the list proposed by the selection committee.

9.3 The working conditions are established in the contracts in the terms contemplated in this competition and the prevailing legislation along with the following additional clauses which must be fulfilled by lecturers contracted within the Serra Húnter Plan:

- The contract holder shall be specifically assessed in accordance with their academic merits under the terms establish in the Serra Húnter Plan.
- The contract holder must keep an updated annual summary of a maximum 2 pages of the most outstanding aspects of their curriculum vitae, and authorise its publication on the Serra Húnter Plan website.
- The contract holder must sign all academic and scientific publication as “Professor Serra Húnter”, “Serra Húnter Fellow” or “Profesor Serra Húnter”, as appropriate.

9.4 The execution of the contract will be preferably deferred until the start of each academic semester. In any case the contract must be executed in a period of no longer than six months from the date of publication of the result of the competition.

10. Recovery of documents

Within a period of three months from the decision of the allocation of contracts, candidates may recover their original documents. once this period has ended it is understood that they renounce the right to recover the documents.

ANNEX 1: List of contracts

Competition reference: UAB-LE-201

Number of places: 1

Category: Tenure-track lecturer

Department: Mathematics Teaching and Experimental Science Teaching

Area of knowledge: Mathematics Teaching

Competition reference: UAB-LE-202

Number of places: 1

Category: Tenure-track lecturer

Department: Language and Literature Teaching and Social Science Teaching

Area of knowledge: Language and Literature Teaching

Competition reference: UAB-LE-203

Number of places: 1

Category: Tenure-track lecturer

Department: Systematic and Social Pedagogy

Area of knowledge: Theory of Education

Competition reference: UAB-LE-204

Number of places: 1

Category: Tenure-track lecturer

Department: Translation, Interpreting and East Asian Studies

Area of knowledge: Translation, Interpreting and East Asian Studies

Competition reference: UAB-LE-205

Number of places: 1

Category: Tenure-track lecturer

Department: Business

Area of knowledge: Business

Competition reference: UAB-LE-206

Number of places: 1

Category: Tenure-track lecturer

Department: Genetics and Microbiology

Area of knowledge: Microbiology

Competition reference: UAB-LE-207

Number of places: 1

Category: Tenure-track lecturer

Department: Geology

Area of knowledge: External Geodynamics

Competition reference: UAB-LE-208

Number of places: 1

Category: Tenure-track lecturer

Department: Clinical and Health Psychology

Area of knowledge: Clinical and Health Psychology

Competition reference: UAB-LE-209

Number of places: 1

Category: Tenure-track lecturer

Department: Advertising, Public Relations and Audiovisual Communication

Area of knowledge: Advertising and Public Relations

Competition reference: UAB-LE-210

Number of places: 1

Category: Tenure-track lecturer

Department: Audiovisual Communication and Advertising

Area of knowledge: Audiovisual Communication and Advertising

