

WELCOME INFORMATION DOSSIER



FACULTAT DE DRET
UNIVERSITAT AUTÒNOMA DE BARCELONA
2011-2012

OFICINA D'INTERCANVIS

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Table of Contents

[0. Main contact information](#)

[1. Information on the application procedure](#)

[2. Arrival at the UAB and first steps](#)

[3. Exchange students circuit](#)

[4. Academic information](#)

[5. Registration](#)

[6. Academic calendar 2011-2012](#)

[7. Accommodation information and campus services \(including language courses\)](#)

[8. Official procedures and living in Catalonia](#)

0. MAIN CONTACT INFORMATION

INSTITUTIONAL IDENTIFICATION

Full name of the institution	Universitat Autònoma de Barcelona
ERASMUS Code	E BARCELO 02
Address	Oficina de Relacions Internacionals
	Edifici A - Rectorat
	E – 08193 – Bellaterra (Barcelona) SPAIN
Fax	+34 93 581 32 64
E-mail	of.rel.internacionals@uab.cat

OFICINA D'INTERCANVIS AT THE FACULTAT DE DRET

Name and surname person responsible for Erasmus at the institution	Esther Zapater Duque
Position	Institutional Coordinator of the Facultat de Dret
Telephone	+34 93 581 1314
E-mail	Esther.Zapater@uab.cat

1. INFORMATION ON THE APPLICATION PROCEDURE FOR ACADEMIC STAYS AT THE UNIVERSITAT AUTÒNOMA DE BARCELONA AS PART OF AN EXCHANGE PROGRAMME

The UAB has an on-line application form for this purpose, which will be available at the <http://sia.uab.cat> web site for the following periods:

- From May 1st to June 15th 2011, for students wishing to start their exchange visit in September 2011.
- From November 1st to December 10th 2011, for students wishing to start their exchange visit in February 2012.

VERY IMPORTANT: The application form will only be available for the periods detailed above. After these periods applications will be closed and admission to the UAB as part of the Exchange programme will not be possible.

The on-line application forms filled in by students will be analysed in conjunction with the information sent by their home universities. Please note that any application form sent without prior communication from the student's home university will not be considered.

Once we have screened all the application forms received and after having verified them with the information sent by our partner universities, students will receive an e-mail confirming their admission as an exchange student and giving them useful information about their future stay at the UAB.

- **LOCATION OF THE CAMPUS**

GETTING HERE:



1 Campus de Bellaterra

- **BY TRAIN**

- i. **RENFE** (Spanish railway network): there are trains from Barcelona (stations: Sants, Plaça Catalunya, Arc de Triomf and Sant Andreu) to Cerdanyola-Universitat. They run every thirty minutes and the journey takes approximately thirty minutes. There is a free-of-charge shuttle bus service which runs from the station to the Campus. To check timetables you can contact any station or phone +34 902 24 02 02.

www.renfe.es

- ii. **Ferrocarrils de la Generalitat de Catalunya** (Catalan railway network): take the Barcelona / Sabadell line to reach the UAB. This line stops in Barcelona at Plaça Catalunya, Provença, Gràcia, Muntaner and Sarrià. All trains stop at the UAB. The journey takes between 30 and 45 minutes, depending on the departure station. There are trains approximately every ten minutes.

www.fgc.cat

- **BY BUS**

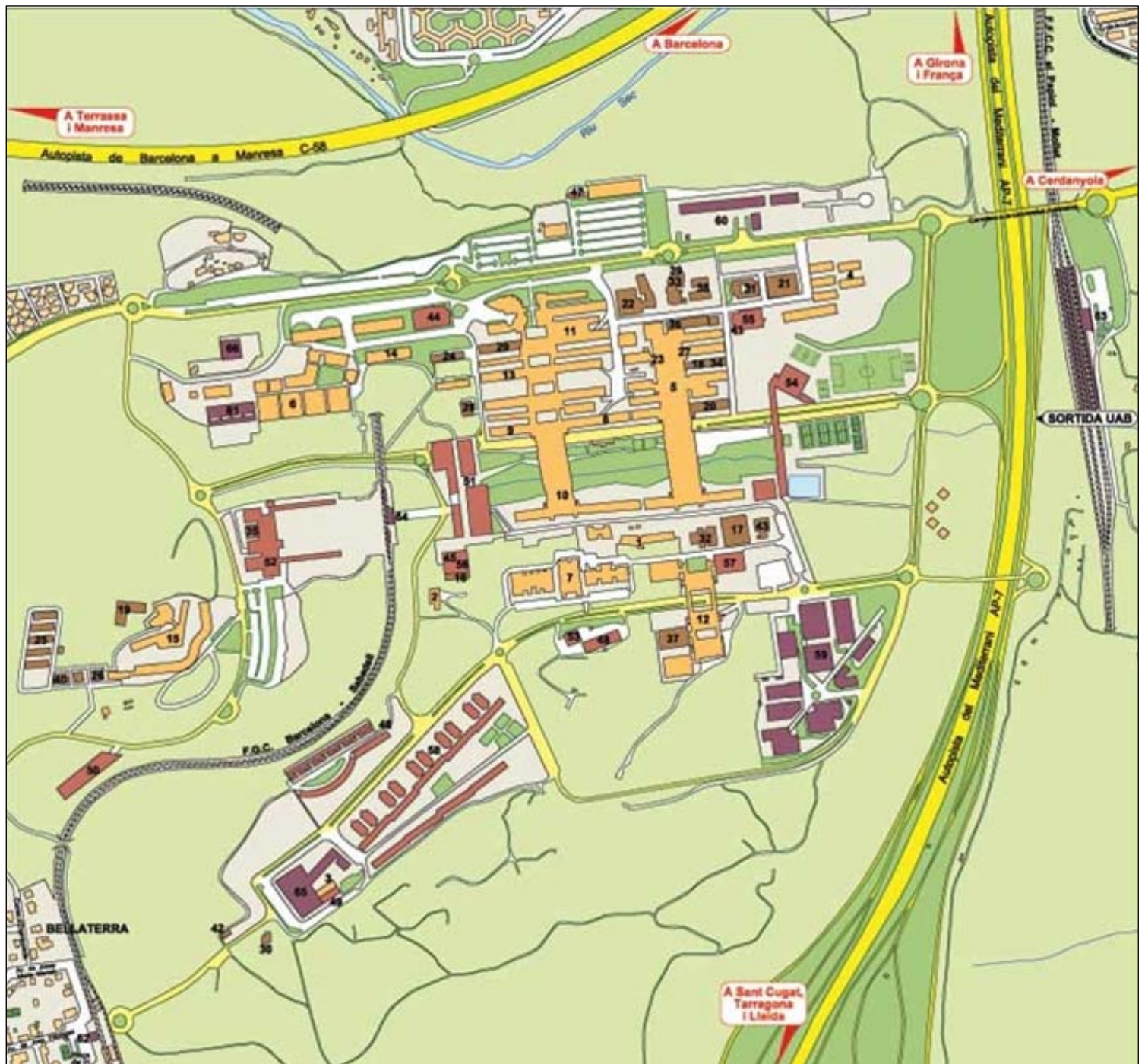
The SARBUS company has a line from Barcelona (Fabra i Puig) to Cerdanyola. These buses run to Cerdanyola every 30 minutes and to the UAB from 7 am to 9:30 pm. The journey takes between 20 and 30 minutes. For further information, phone +34 93 727 92 92. This company also offers services to Sabadell and Terrassa.

www.sarbus.cat

- **BY TAXI**

It costs about €40 to get from the Airport to the UAB. From the city centre it costs about €30.

- Map of the Campus



SCHOOLS AND FACULTIES

1. Aulari Central
2. Escola de Postgrau
3. Edifici Blanc
 - Escola de Prevenció i de Seguretat Integral
 - Escola Superior d'Arxivística i Gestió de Documents
 - Escola Universitària de Turisme i Direcció Hotelera
4. Escola Tècnica Superior d'Enginyeria
5. Facultat de Ciències
6. Facultat de Ciències de l'Educació
7. Facultat de Ciències de la Comunicació
8. Facultat de Ciències Econòmiques i Empresariales
9. Facultat de Ciències Polítiques i de Sociologia
10. Facultat de Dret
11. Facultat de Filosofia i Lletres
12. Facultat de Medicina
13. Facultat de Psicologia
14. Facultat de Traducció i d'Interpretació
15. Facultat de Veterinària

RESEARCH INSTITUTES

16. Centre d'Estudis Olímpics i de l'Esport (CEOE)
17. Centre de Biotecnologia Animal i de Teràpia Gènica (CBATEG)
18. Centre de Recerca Ecològica i d'Aplicacions Forestals (CREAF)
19. Centre de Recerca en Sanitat Animal (CRESA)
20. Centre de Recerca Matemàtica (CRM)
21. Centre de Visió per Computador (CVC)
22. Centre Nacional de Microelectrònica (CNM)
23. Centre temàtic europeu de territori i medi ambient
24. Edifici E
 - Centre de Documentació Europea
 - Centre d'Estudis Demogràfics
 - Centre d'Estudis Internacionals i Interculturals
 - Institut Universitari d'Estudis Europeus
25. Granges i Camps Experimentals
26. Hospital Clínic Veterinari de la UAB
27. Institut Català de Nanotecnologia
28. Institut d'Anàlisi Econòmica (IAE)
29. Institut d'Estudis Medievals

30. Institut d'Estudis Regionals i Metropolitans de Barcelona
31. Institut d'Investigació en Intel·ligència Artificial (IIIA)
32. Institut de Biotecnologia i de Biomedicina (IBB)
33. Institut de Ciència de Materials de Barcelona (ICMAB)
34. Institut de Ciència i Tecnologia Ambientals (ICTA)
35. Institut de Ciències de l'Educació (ICE)
36. Institut de Física d'Altes Energies (IFAE)
37. Institut de Neurociències
38. Laboratori de Llum de Sincrotró
39. MATGAS, AIE
40. Planta de Tecnologia dels Aliments
41. Port d'Informàtica Científica
42. Servei d'Anàlisi Arqueològiques
43. Servei d'Estabulari

SERVICES

44. Biblioteca d'Humanitats
45. Biblioteca de Comunicació i Hemeroteca General
46. Cases Sert
47. Deixalleria del Campus
48. Escola Bressol "Gespa"
49. Fundació UAB (FUAB)
50. Parc Mòbil
51. Plaça Cívica
 - Edifici d'Estudiants
 - Sala de Cinema i Teatre
 - Punt d'Informació
52. Rectorat. Consell Social. Gerència
53. Servei Assistencial de Salut
54. Servei d'Activitat Física (SAF)
55. Servei d'Informàtica
56. Servei de Llengues
57. Treball Campus
58. Vila Universitària

PLACES OF INTEREST

59. Applus
60. Bombers de la Generalitat de Catalunya
61. Escola de Bellaterra- Col·legi públic
62. Estació de Bellaterra FGC
63. Estació de RENFE Cerdanyola- Universitat
64. Estació Universitat Autònoma FGC
65. Hotel Serhs Campus
66. Institut de Batxillerat "Pere Calders"

3. EXCHANGE STUDENTS CIRCUIT

WHAT TO DO WHEN YOU GET HERE

1. Go to the *International Welcome Point (IWP)* to present your personal details and collect the international student card. IWP is located in the Plaça Cívica [check the map]. It is open from 10:00 to 13:30 from Monday to Friday. Your arrival will be recorded and you will find the following services:
 - a. *International student card, which will identify you as a UAB student. You must provide two photographs and your passport or identity card.*
 - b. *Information about the UAB.*
 - c. *Accommodation.*
 - d. *Practical information about life in Barcelona and its surrounding area (transport, advantages for students, etc.).*
 - e. *Help solving your problems during your stay with us*
 - f. *Visas.*

How to contact the International Welcome Point

International Welcome Point-IWP
Campus de Bellaterra-Plaça Cívica
Telephone: +34 93 581 22 10
Fax +34 93 581 25 95
E-mail: international.welcome.point@uab.cat
Opening hours: 9.30 to 19.00 (August from 9.00 to 14.00)

2. Go to *Gestió Acadèmica in the Facultat de Dret* (Registration Office) with your student card. You will be assigned a coordinator of studies and you will be given all the information you will need to register.
3. The faculty's exchanges coordinator will sign all students' arrival certificates.
4. Collect a folder and a student's guide from the faculty's *Punt d'Informació i Suport Logístic*.
5. Go to your coordinator of studies to get all the necessary academic information and choose the courses you would like to register for. The coordinator will sign the form.
6. Register at *Gestió Acadèmica* within the established period.

WHAT TO DO BEFORE YOU GO

1. Collect the certificate of attendance signed by your coordinator of studies.

4. ACADEMIC INFORMATION

LIST OF COURSES

DEGREE IN CRIMINOLOGY

FIRST YEAR	
FIRST SEMESTER	SECOND SEMESTER
Introduction to Criminology	Introduction to Law
Criminal Psychology	Social Psychology
Sociology	Social Structure
Data Sources in Criminology	Introduction to Research Methods
Criminological Language	Education

SECOND YEAR	
FIRST SEMESTER	SECOND SEMESTER
Theoretical Criminology (12 ECTS)	
Principles of Criminal Law	Criminal Law (Crimes)
Quantitative Methods in Criminology	Data Analysis
Crime Prevention	Rehabilitation Programs
Policing	Victimology

THIRD YEAR	
FIRST SEMESTER	SECOND SEMESTER
Procedure Law	Sentencing Law
Juvenile Crime	Violent and gender crime
Qualitative Methods in Criminology	Drugs and Crime
Penology (Prison and alternatives)	White collar Crime
Crime Policy	Prison Law

FOURTH YEAR	
FIRST SEMESTER	SECOND SEMESTER
Practicum (12 ECTS)	
Dissertation (12 ECTS)	
Comparative Penology	Criminal Policy Research
Crimes against humanity and human rights	Social Policy
Alternative Dispute Resolution and Restorative Justice	Mentally disordered offenders and crime
Crime, Ethnicity and Discrimination	Situational Crime Prevention
Crime and Mass Media	Gender and Criminology
Organized Crime	Applied Criminal Psychology

Notes:

- 1) Subjects in the first, second and third year are compulsory. Subjects in the fourth year are optional, except dissertation, which is compulsory.
- 2) All the subjects –except otherwise stated- is 6 ECTS (1 credit= 25 hours of student work).

DEGREE IN INDUSTRIAL RELATIONS

FIRST YEAR	SECOND YEAR
Constitutional Law	Labour Economics
History of Law and Institutions	Labour Law II
Civil Law	Administrative Law
Introduction to Economics	Business Sociology
Business Economics	Work Psychology II
Labour Law I	International Law and European
Commercial Law I	Community Social Law
Accounting	Labour Law III
Sociology of Work and of Industrial	Business Organisation
Relations	Financial Law and Tax Law
Work Psychology I	Social and Employment Policies

THIRD YEAR	FORTH YEAR
Trade Union Law	Final project
Industrial Relations Theory	
Business Strategies	
Work Safety and Occupational Health	
Social Security Law I	
Legal Organisation of Safety and	
Health in the Workplace	
Employment and Social Security Law	
Negotiation and Conflict Resolution	
Techniques	
Judicial and Extrajudicial Management	
of Work Conflicts	
Social Research Techniques	

Notes:

- 1) Subjects in the first, second and third year are compulsory. Subjects in the forth year are optional, except dissertation, which is compulsory.
- 2) All the subjects –except otherwise stated- is 6 ECTS (1 credit= 25 hours of student work).

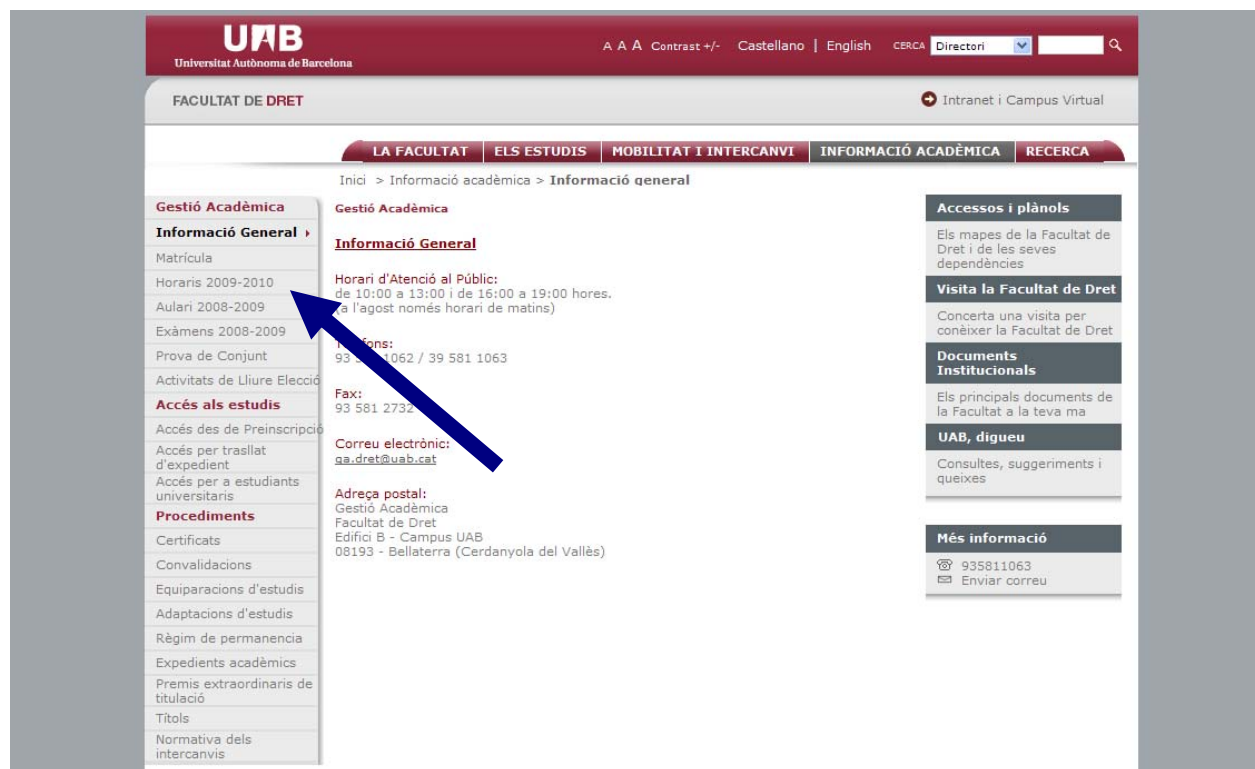
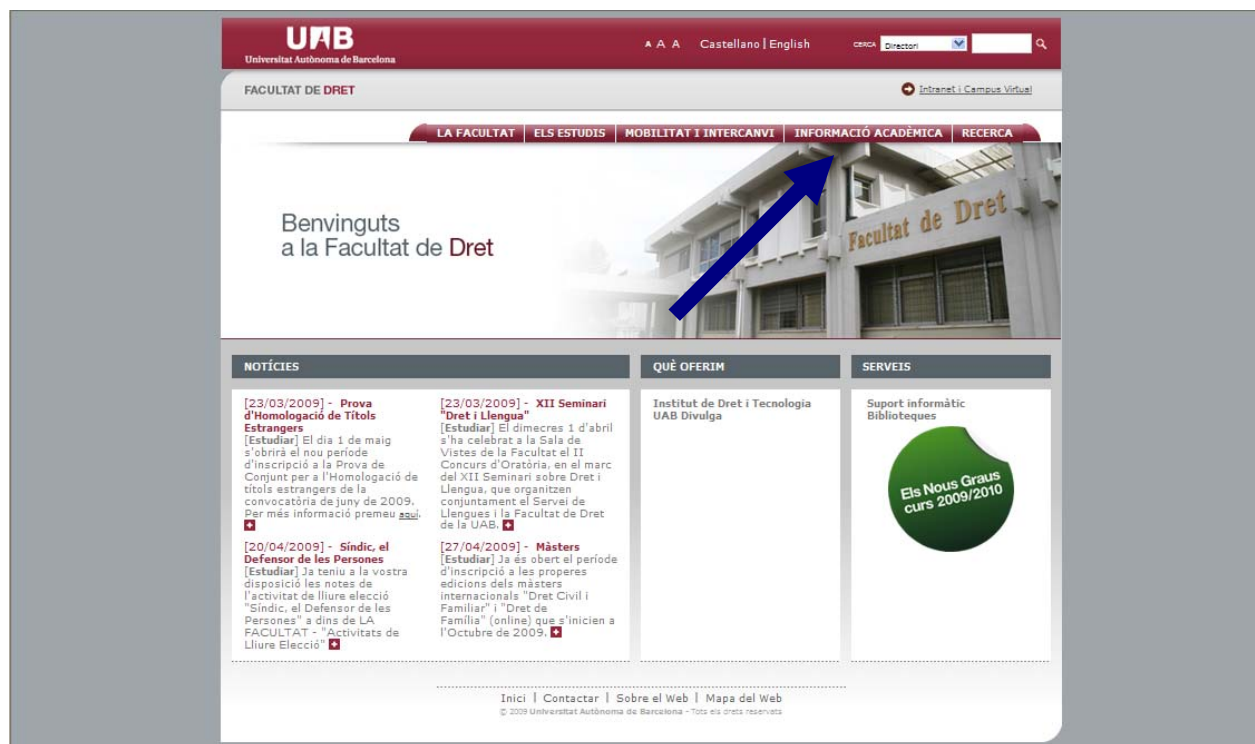
DEGREE IN LAW

FIRST YEAR	SECOND YEAR
Law Theory	Civil Law II
History of Law and Institutions	Civil Law III
Civil (Roman) Law	Criminal Law III
Introduction to Economics	Administrative Law I
Study Tools	Administrative Law II
Civil Law I	European Union Law
Constitutional Organisation of Spain	Public International Law
Constitutional Law I	Commercial Law I
Criminal Law I	Constitutional Law II
Criminal Law II	

Notes:

- 1) Subjects in the first, second and third year are compulsory. Subjects in the forth year are optional, except dissertation, which is compulsory.
- 2) All the subjects –except otherwise stated- is 6 ECTS (1 credit= 25 hours of student work).

You will find a list of the courses you can choose from on our faculty's web site (<http://www.uab.es/dret>). Follow these steps:



The screenshot shows the website of the Universitat Autònoma de Barcelona (UAB) Faculty of Law. The header includes the UAB logo, navigation links (A A A Contrast +/-, Castellano, English), a search bar, and a language selector set to 'Directori'. Below the header, the 'FACULTAT DE DRET' section features a navigation menu with tabs: LA FACULTAT, ELS ESTUDIS, MOBILITAT I INTERCANVI, INFORMACIÓ ACADÈMICA, and RECERCA. The main content area is titled 'Inici > Informació acadèmica > Horaris 2009-2010'. On the left, a sidebar menu lists various academic and administrative links under categories like 'Gestió Acadèmica', 'Accés als estudis', and 'Procediments'. The central content area, titled 'Taules horàries de les assignatures', lists several course timetables with their respective file sizes: 'Horaris Llicenciatura Dret (0,11 MB)', 'Horaris Diplomatura Relacions Laborals (0,04 MB)', 'Horaris Llicenciatura Ciències del Treball (0,04 MB)', 'Horaris Grau Relacions Laborals (0,10 MB)', 'Horaris Llicenciatura Criminologia (0,02 MB)', 'Horaris Grau Criminologia (0,10 MB)', and 'Horaris ADE+Dret (0,10 MB)'. A large blue arrow points to the 'Horaris Grau Criminologia (0,10 MB)' link. On the right, a sidebar contains links for 'Accessos i plànols', 'Visita la Facultat de Dret', 'Documents Institucionals', 'UAB, digueu', and 'Més informació'.

5. REGISTRATION

- **REGISTRATION PROCESS**

Registration takes place after arrival. For the first semester students usually register in the third week of October; for the second semester students usually register around the second week of March. Before coming to the Exchange Office, you must visit your coordinator in order for him or her to sign your registration form. Notice that you can enrol for any subject offered by our faculty and the rest of the faculties, but you should also be aware that you must enrol at least 50% of your credits in the Facultat of Dret. You should be aware that one UAB credit is equivalent to one ECTS credit.

- **CHANGES TO REGISTRATION**

For some time after the registration period, you will be able to change the courses that you have registered for. You will need your coordinator to sign the form that can be found at the *Gestió Acadèmica*.

6. ACADEMIC CALENDAR 2011/2012

• FIRST TERM

Lessons: from 12th September 2011 to 3rd February 2012

Intersemestral week (no lessons): From 6th to 10st February 2012

• SECOND TERM

Lessons: from 13rd February to 6th July 2012

• HOLIDAYS

- Holidays at all UAB centres

Year 2011

11 th September	Catalonian National Day
24 th September	Mercè
12 th October	Hispanic Day
1 st November	All Saints
6 th December	Constitution Day
8 th December	Immaculate Conception
25 th December	Christmas Day
26 th December	St Stephen's Day

Year 2012

1 st January	New Year's Day
6 th January	Epiphany
6 th April	Good Friday
9 th April	Easter Monday
1 st May	Labour Day
24 th June	St John's Day

- Institutional holiday

Each centre may establish one day as an institutional holiday in their academic calendar, which must be reported to the Vice rector of Academic Planning before Friday July 1st 2011.

- Christmas Holidays

These are from December 24th (Saturday), 2011 to January 6th (Friday), 2012, both inclusive.

- Eastern Holidays

These are from April 2nd (Monday) to April 9th (Monday), 2012, both inclusive.

7. ACCOMMODATION INFORMATION AND CAMPUS SERVICES

VILA UNIVERSITÀRIA: ACCOMMODATION ON THE CAMPUS

www.vilauniversitaria.com

The VILA UNIVERSITÀRIA is a residential complex with 632 apartments located on the Universitat Autònoma de Barcelona campus (UAB), with the capacity to accommodate 1790 persons.



The apartments at the VILA UNIVERSITÀRIA enjoy a highly privileged setting: located between the campus and the Vallès forest with splendid views, good train and bus connections and only 35 minutes from the centre of Barcelona.

The VILA UNIVERSITÀRIA offers residents all the commercial services they need: student support centre, newsstand-bookstore-stationery store, photos, graduation photos, gifts, driving school, supermarket, copy shop, hairdresser's, automatic teller machines, laundrette-dry cleaners, cafes and restaurants, etc. Other optional services include telephone, equipment (linen, kitchen utensils, etc.), half board, regular cleaning of the apartments, etc.

The VILA UNIVERSITÀRIA also offers complementary services: facility maintenance services, selective waste collection, park maintenance, mail pickup and delivery, swimming pool with lifeguard service, permanent security service, health care, satellite dish, grass football pitch, etc.

Furthermore, if you become a member of the Residents Club, you'll be eligible for discounts and other advantages when you use certain services. You'll also be able to participate in a wide range of activities such as trips, concerts, etc.

The type of apartments we offer Exchange students:

Type B: 4 people. 76m². 1 sitting room. 2 double rooms. 1 kitchen. 1 bathroom.

Price per month (2007/2008): €210/person

Type D. 1 or 2 people. 30m². studio. 1 double room. 1 kitchen. 1 bathroom.

Price per month (2007/2008): €476 /apartment. €238/person

If you are resident in Vila Universitària you have...

- totally furnished apartments
- cable internet connection

- **Booking procedure**

Application for accommodation

To make a reservation you must fill in the application form that can be found on our website at www.vilauniversitaria.com . Vila Universitària will always reply by e-mail.

Payment

When you formalize your rental agreement with Vila Universitària, you must provide us with a Spanish bank account number to which we will charge the monthly payment of your apartment. There are several banks on Campus where you can open a bank account at no additional cost. The procedure is quick and easy, and you can do it just before you formalize your rental agreement. When you request accommodation, you must pay a deposit of €170. On arrival, you must pay another deposit equal to one month's rent of the apartment you have chosen. Both deposits will be refunded on departure, after the "departure check-in".

Legalizing the rental agreement

You can formalize the rental agreement in the Vila Universitària reception from Monday to Friday, between 8:00 and 20:00. If you have any doubts, please don't hesitate to contact with Vila Universitària (www.vilauniversitaria.com).

How to contact Vila Universitaria

Exchange program students.
Management and procedures: Esther Cucala
(International reservations department).
Telephone: +34 93 580 30 95
Fax: +34 93 580 91 86
E-mail: Internacional@vilauniversitaria.com

OFF CAMPUS ACCOMODATION:

You can check the following web sites to find other possibilities for off campus accommodation:

Barcelona centre universitari

<http://www.bcu.cesca.es/>

Barcelona housing service for students

<http://www.bcn-housing-students.com/>

Borsa d'habitatge

<http://www.bcn-housing-students.com/>

Tauler d'anuncis

<http://taulers.uab.cat/tau-habit/#Top>

Programa viure i conviure

<http://obrasocial.caixacatalunya.cat/osocial/>

SERVEI D'ACTIVITATS FISIQUES: SPORTS ON CAMPUS

<http://saf.uab.cat>

The sports installations and facilities at the Universitat Autònoma de Barcelona (UAB), administered by the Physical Activity Service (SAF), are the most comprehensive you can find in the surrounding area of El Vallès Occidental, and among the best in the whole of Catalonia. The following sports facilities can all be found on our complex:

2 indoor swimming pools, one shallow and another suitable for all types of training and competitions, including water polo. Annexed to the pools is an open-air space that has been prepared for use as a sport court solarium
Gymnasium that is specifically designed for fitness activities incorporating music, dance, etc.
1 indoor boulder climbing wall
1 climbing wall
2 paddle tennis courts
5 synthetic surface (green-set) tennis courts
5 squash courts
1 indoor multisport pavilion divided into three different units
1 pelota (and service practice) court
1 beach volleyball court
1 open air multisport court
1 artificial surface football pitch, designed for use for standard football, 7-a-side, football and futsal
3 saunas: 1 male only; 1 female only and 1 mixed
3 blocks of changing rooms
1 hall for lighter gymnastics
1 fitness room

In addition to the possibility of using all of the above sports facilities, the SAF offers a whole series of attractive complementary services, such as the Sports Medical Unit. Located within the SAF installations, the Unit's staff are specialised in all types of medical-sport check-ups, and work in full coordination with the UAB's Health Care Service.

Using these installations, we are able to host a wide range of externally organised events, and our team of professionals is also able to assist in developing the organisational stage of a variety of ideas or projects. Led by graduates in Physical Education or by specialised monitors, a large number of physical activities are available to SAF users.

- We offer sessions in the following fitness disciplines: general fitness; aerobic steps; circuit training; combo aerobic; gym-music; tonification; funk and hip-hop; aerobic interval training; physical conditioning and preparation for winter sports. The fitness hall also provides a comprehensive service, offering personalised training plans for keeping fit (beginners' and advanced aerobics) and for specific sports, as well as for entrance tests.
- In the area of lighter gymnastics and expression activities, there are sessions in flexibility, yoga, tai chi and ballroom dancing.
- In water sports, there are sessions in water fitness, water-gym and swimming.
- Finally, in the area of sports, there are sessions in self defence, taekwondo and basketball.

The sports section also provides an attractive range of competitions, both inside and outside the university, as well as dynamic training, in the following areas:

- Team sports: basketball; baseball; flag; football; indoor football; 7-a-side football; korfbal; volleyball; beach volleyball and water polo.
- Individual sports: athletics; badminton; kayak; cycling; cross-country; self-defence; chess; climbing; squash; skiing; pelota (and tennis service practice); golf; judo; karate; swimming; orientation courses; paddle tennis; in-line skating; rowing; snowboarding; diving; taekwondo; tennis, table tennis; archery and triathlon.

- **Fees**

Option A: If you are staying at Vila Universitària for longer than 4 months, you only

need to pay €16,65 a month more to use the SAF.

Option B: Monthly €32.65 ticket for all students. Maximum 6 months. (*) For other fees check the SAF web site: <http://saf.uab.cat>

How to Contact the Servei d'Activitats Físiques

Telephone: +34 93 581 3233

Fax: +34 93 581 2476

E-mail: saf@uab.cat

UAB IDIOMES CAMPUS: THE UNIVERSITY OF LANGUAGES

<http://www.uab.cat/servei-llengues>

UAB Language Service is a support service for the university community that also aims to promote culture at the UAB. Its objectives are to teach, improve and promote Spanish and Catalan, as well as foreign languages, in order to ensure that all language users are able to reach an adequate level of knowledge and competence in these languages, in accordance with their individual needs.

The UAB Language Service offers foreign students the possibility of taking Catalan and Spanish courses

- **Catalan Courses**

BEFORE COMING TO THE UAB

Learn Catalan on-line with **Speakc@t**, a free and personalised course that will enable you to learn basic Catalan grammar and vocabulary, help you to understand the language and encourage you to speak to us in Catalan.

You will also find a series of electronic resources to help you learn about the Catalan language and culture at **www.intercat.gencat.net**.

AT THE UAB

✓ **COMPRESIÓ BÀSICA**

For those with a knowledge of at least one Romance language (Spanish, French, Italian, Portuguese, Romanian, etc.).

This course will help you to understand written texts in Catalan and to start understanding lecturers and colleagues when they speak to you in this language.

- 23 hours
- 1.5 elective credits
- 100% subsidized by the UAB

✓ **NIVELL BÀSIC (LEVEL ONE)**

For those who want to start working on comprehension, expression and interaction in Catalan. This course corresponds to Level A2 of the Council of Europe.

- 90 hours
- 6 elective credits
- Official qualification
- 100% subsidized by the UAB

✓ **NIVELL ELEMENTAL (ELEMENTARY-LEVEL)**

An elementary-level course (level two) is also offered to all those students who can provide proof that they have successfully completed the basic level (level one) or its equivalent. This course corresponds to Level B1 of the Council of Europe.

- 6 elective credits
- Official qualification
- 100% subsidized by the UAB

• **Spanish Courses**

Students on the LLP-Erasmus programme are entitled to one Spanish course per year for a reduced fee (50%). We recommend beginners or nearbeginners to take an intensive course (in September or February) before starting their university courses. Pupils with previous knowledge of the language will be given a level test before starting the course. We regret that it is not possible to pre-enrol by mail for these courses. Please check the website or visit us for further information about dates, fees, etc.

As with Catalan Courses, the UAB Language Service reserves the right to cancel groups with fewer than 10 pupils enrolled.

• **Language and cultural reception programme for mobility students**

As a complement to the Catalan Courses, we also offer the possibility of receiving, through the language and cultural reception programme for mobility students, linguistic

and cultural support from a Catalan student volunteer, as well as the opportunity to participate in social activities such as outings to different parts of Catalonia, a Welcome Party, etc.

Further information on the Ajuda'm Programme web site: www.uab.cat/ajudalinguistica

How to contact the UAB Language Service:

Telephone: +34 93 581 1325

Fax: +34 93 581 2736

E-Mail: s.llengues.info@uab.cat

INTERNATIONAL WELCOME POINT

The International Welcome Point (IWP) at the Universitat Autònoma de Barcelona provides information to students, lecturers, administrative staff and services staff from other countries. At the IWP, in the Plaça Cívica, students can get all the information they need before they arrive, resolve any queries regarding academic life, obtain their UAB student card, find out what activities are taking place, find out what grants are available, get help with finding accommodation, ask about the different services at the university and find out what language courses are available.

The centre is open from 9.30am to 7pm. (August 9am to 2pm)

How to contact the International Welcome Point-IWP

Campus de Bellaterra-Plaça Cívica
Telephone: +34 93 581 22 10
Fax: +34 93 581 25 95
E-mail: international.welcome.point@uab.cat
Opening hours: 9.30am to 7pm. (August 9am to 2pm)

LIBRARY SERVICE

www.bib.uab.cat

The UAB Library Service is made up of nine libraries spread throughout the campus. You have free access to all the libraries. In order to gain access to the lending service you will need a library card, which you can obtain from your faculty library by showing your UAB international student card.

How to contact the Library Service:

Telephone of the Social Sciences Library: +34 93 581 1801

E-mail: bib.socials@uab.cat

Find telephone numbers of the other libraries in the miscellaneous section

POST OFFICE

www.correos.es

In order to offer a complete service, you will find a Correos Post Office on the Campus, where you can send and receive letters and packages. The office is located under the B building in the centre of the campus. Open from Monday to Friday from 08:30 to 14:30, and Saturday from 09:30 to 13:00

How to contact the Post Office:

Telephone: +34 93 581 1406
Fax: +34 93 581 1406

HEALTH CARE SERVICE

A Healthcare Service (*Servei Assistencial de Salut - SAS*) on the campus offers a range of health services to the whole university community. The Health Centre is open from 9:15 to 13:00 and from 15:00 to 20:00, from Monday to Friday.

How to contact the Health Care Center:

Telephone: +34 93 581 1800 or +34 93 581 1900
E-mail: Servei.Salut@uab.cat

CULTURA EN VIU

<http://cultura.uab.cat/>

Cultura en viu is the service that promotes the UAB's Arts Centre. One of the main objectives of its courses is to support creative and artistic activities as a complement to education. Courses and workshops are organised by different cultural groups and the offer is complemented by the full programme of Drama, Dance, Music, and Cinema at the UAB Theatre and Cinema The cultural groups are: Aula de Dansa, Aula de Teatre Aula de Literatura, Aula de Música, Centre de la Imatge, Cineclub Fritz Lang Espai B5-125 d'Art and Colla Castellera Ganàpies.

How to contact Cultura en Viu:

Edifici d'Estudiants Plaça Cívica
Telephone: +34 93 581 27 56
E-mail: cultura.enviu@uab.cat

8. OFFICIAL PROCEDURES AND LIVING IN CATALONIA

• FORMALITIES TO ENTER AND LIVE IN SPAIN AS A STUDENT

We can process the documents required by the Government Subdelegation in Barcelona: Targeta Comunitària (work and residence card), Targeta d'Estudiant (student card) and Permís de Treball (work permit) at the International Welcome Point (IWP).

1. EUROPEAN UNION (EU) citizens European Union Citizens have complete freedom of movement and residence in Spain.
2. OTHER NATIONALITIES Students and Teachers should ask for a "D" Visa at the Spanish Embassy before leaving their country. This Visa is valid for three months. With this Visa you can obtain the Targeta d'estudiant (permission to stay in Spain for one year).

In order to get a Targeta d'estudiant comunitària you must provide your passport (original and copy), registration (application form and proof of payment), two photos, a bank certificate from a bank in Spain showing that you have an annual balance of at least €4.612 (or are the beneficiary of a grant from an official institution). It will not be possible to process the Targeta d'estudiant in Spain if you travel from your country on a tourist visa or without a visa.

• SOCIAL SECURITY AND STUDENT INSURANCE

If you are an EU citizen and you are covered by Social Security in your country, you will also benefit from Social Security in Spain. You simply have to get an E-128 / E-111 form before leaving your country. There are also bilateral agreements between Spain and Andorra, Brazil, Chile, Ecuador, Equatorial Guinea, Haiti, Iraq, Jordan, Morocco, Panama, Paraguay, Peru, Philippines, Puerto Rico, Syria, Switzerland and the United States, under the same conditions.

If you need further information, please contact:

Social Security: Telephone: 900 166 565

Remember that you must be under 28 and have paid the appropriate registration fees at your home university in order to enjoy the right to this insurance cover. If you are a citizen of any other country, you should arrange student insurance in your home country or pay for private insurance on arrival in Spain.

- **COST OF LIVING**

According to the students who were here during the 2003/2004 academic year, the cost of living amounted to €750 - 800 per month. The cost of living at the UAB depends to a large extent on the price of the accommodation selected. Living in Barcelona is considerably more expensive than living in the nearby towns. The UAB has several student restaurants which provide students with reasonable prices and set menus that cost between €5 and €8. Students can enjoy reductions on train fares. Moreover the different UAB services can be used at moderate prices.

- **TRAIN FARES**

In Catalonia there are two railway companies: the Spanish Renfe and the Catalan FGC, which have different prices:

1. **RENFE:** Line between Barcelona (Plaça de Catalunya) - Cerdanyola -Sabadell. Estació Cerdanyola - Universitat. Telephone: 902 24 02 02
<http://www.renfe.es/>
2. **Ferrocarrils de la Generalitat de Catalunya** Line between Barcelona (Pl.de Catalunya) -Sabadell. Estació Universitat Autònoma Telephone: 93 205 15 15
<http://www.fgc.net>

Single tickets can only be used for one specific transport operator but multiple tickets can be used for all operators under the integrated system. There are several types of travel tickets that can be used for more than one mode of transport, and in the different zones as established.

- **BANKS**

You will find branches of two Catalan saving banks on Campus. "La Caixa" (Caixa d'Estalvis i Pensions de Barcelona) is located at the Rectorat (Building A), and La Caixa de Catalunya, in the Plaça Cívica. There are also ATMs in the different faculties. If you want to open a bank account, you sometimes have to pay a commission and provide your identity card or passport regardless of your nationality.

- **WHERE TO FIND MORE INFORMATION ABOUT CATALONIA AND THE CATALAN LANGUAGE**

About the language: <http://www.gencat.net/catalunya/eng/llengua.htm> (in English)

About Catalonia: <http://www.gencat.net/catalunya/eng/index.htm> (different languages)

About the UAB and its language policy: <http://www.uab.cat/servei-llengues>.