Doctoral Thesis

Similarity Detection Software. Turnitin User Manual

[Phd candidate]

UAB

Universitat Autònoma
de Barcelona

Revised date: Monday, 12 July 2021

In this user manual, we will briefly explain how to access Turnitin, a tool to detect similarities in a document (in this case, doctoral theses), and how to work with it.

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Once logged in, you will find your class homepage with two exercises: one that will allow you to upload a draft of your thesis and detect possible similarities and another one where you can apply these actions to the final version of your thesis.

A. SET UP YOUR TURNITIN ACCOUNT

In order to start using this tool, you will need to receive a welcome email from the tool administrator. This email will be sent to your institutional account (@autonoma.cat or @uab.cat).
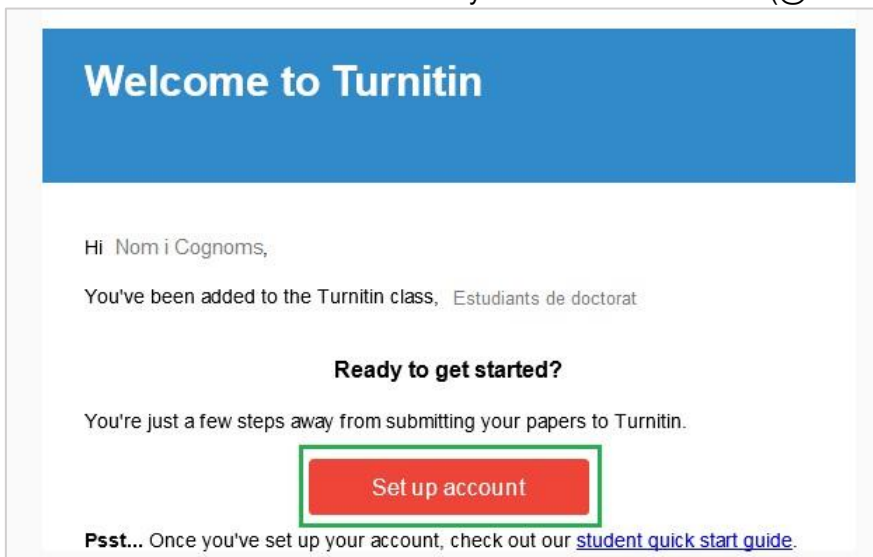
1. Activate your account by clicking **Set up account.**

2. The following screen will be displayed.

3. Enter your institutional email account in the field **Email Address**.

NOTE: The email address needs to be the same to which the welcome email was sent.

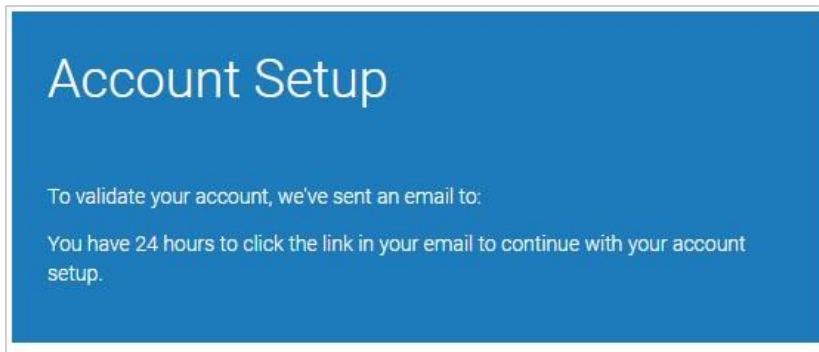4. In the field **Last Name or Family Name**, enter your surname.

NOTE: The surname needs to be spelled as in your Turnitin welcome email.

5. Click a **Next**.

6. You will receive an email to validate your account.

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Account Setup

To validate your account, we've sent an email to:

You have 24 hours to click the link in your email to continue with your account setup.

7. Check your inbox.
   In case you cannot find the validation email, please check your spam folder.

   Click the first link to create your Turnitin password.

Estimado　　　　　　　　,

Para finalizar la configuración de su cuenta de Turnitin, haga clic aquí para crear la contraseña.

Si tiene problemas al hacer clic en el vínculo suministrado, simplemente copie y pegue la siguiente URL en el navegador:

https://www.turnitin.com/login_reset.asp?lang=es&id=7a814f53718ce9c59c3399e68dfe7dd1&account_setup=1

¿Su vínculo caducó?

Su vínculo para crear la contraseña es válido por 24 horas. Si advierte que caducó, haga clic aquí para solicitar un nuevo vínculo.

Si tiene problemas al hacer clic en el vínculo suministrado, simplemente copie y pegue la siguiente URL en el navegador:

https://www.turnitin.com/password_reset1.asp?lang=es&account_setup=1
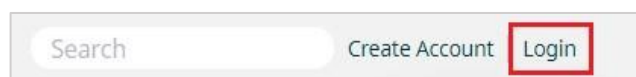
Gracias,

Turnitin

IMPORTANT: This password needs to be different from that associated to your NIU.

B. LOG IN TO YOUR CLASS HOMEPAGE

Once your account has been set up, follow these steps to start using the tool:

1. Go to https://www.turnitin.com/ and click **Login**.

2. Enter your institutional email address and your Turnitin password. Afterwards, click **Log in**.

Once logged in, the class homepage created for PhD candidates will be displayed.

When clicking to open it, a table with two lines will be displayed. Each line corresponds to one exercise, one submission:

a. **ESBORRANYS DE TESI** (thesis draft) - You can upload a draft of your thesis and detect similarities.

b. **DOCUMENT FINAL DE TESI** (thesis final version) - You can upload the final version of your thesis and detect similarities.
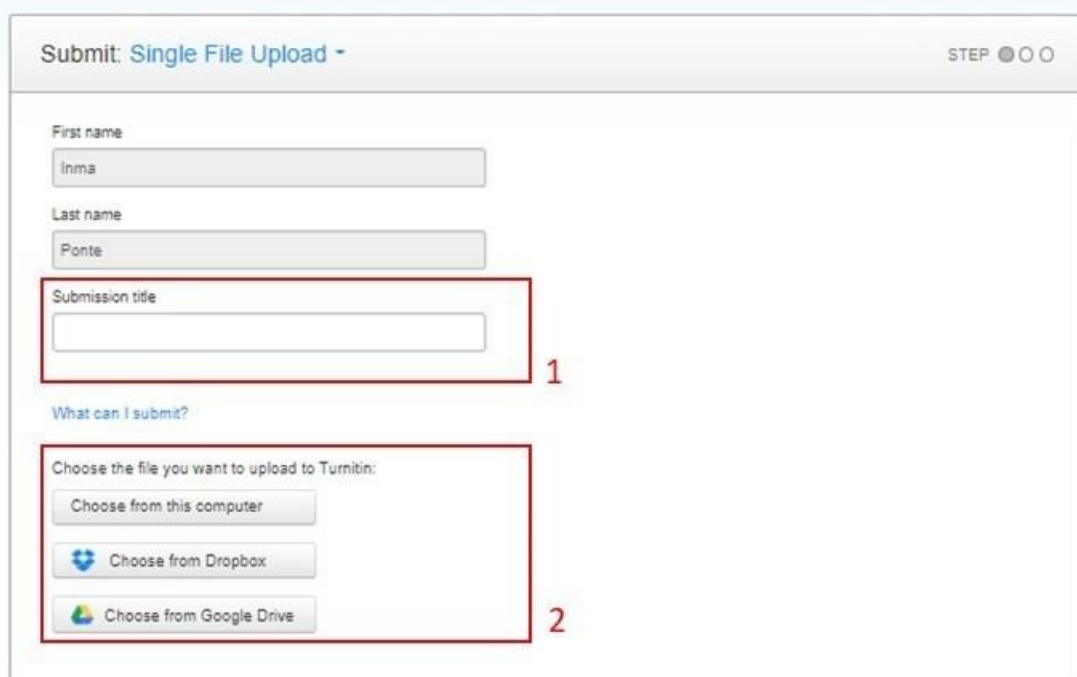

For each one you can also:

- See additional information – mousing over the information icon.
- See the due date for submissions.

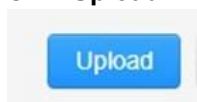### C. HOW TO SUBMIT A DOCUMENT AND DETECT SIMILARITIES

1. Click **Submit**.
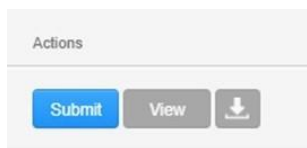
2. Enter the **Submission title** (1) and upload it (2) from your computer, Dropbox or Google Drive.

3. Click **Upload**.

4. An overview of the uploaded file will be displayed. If correct, click **Confirm**.

5. A digital submission receipt will be displayed on screen (1). This receipt will also be sent to your email (2).

Submit: Single File Upload   STEP ⬤ ⬤ ⬤

1 Congratulations - your submission is complete! This is your digital receipt. You can print a copy of this receipt from within the Document Viewer.

Author:
Inma Ponte

Assignment title:
DOCUMENTS

Submission title:
documento curso turnitin

File name:
texto-prueba-turnitin.pdf

File size:
104.61K

Page count:
4

Word count:
1415

Character count:
7282

Submission date:
05-Jul-2021 05:35AM (UTC+0200)

Submission ID:
1615797828

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We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Return to assignment list

Turnitin No Reply <noreply@turnitin.com>   **2**
Dl. 5/7/2021 5:35

Dear

Paper ID: 1615797828

You have successfully submitted the file "documento curso turnitin" to the assignment "DOCUMENTS" in the class "Directors_Directores_tesi" on 05-Jul-2021 05:35AM (UTC+0200). Your full digital receipt can be downloaded from the download button in your class assignment list in Turnitin or from the print/download button in the document viewer.

Thank you for using Turnitin,

The Turnitin Team

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6. While analysing the document, you will see the message **Processing**.

Similarity

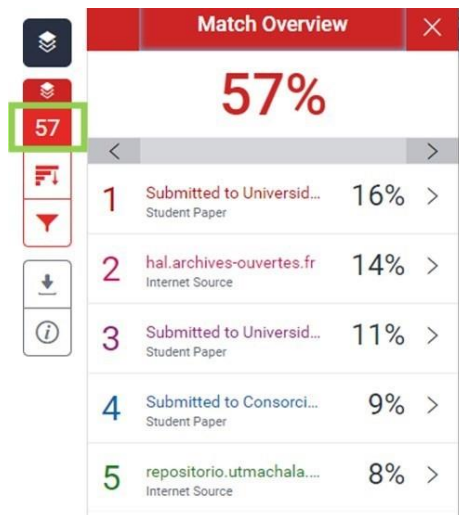Processing

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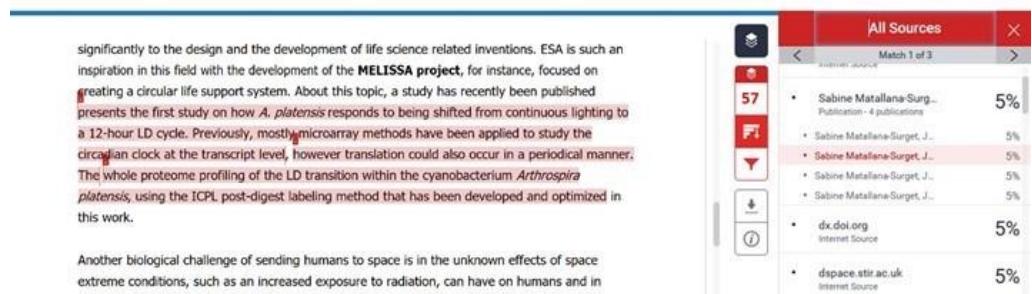7. Once the analysis has been completed, the percentage of similarity will be displayed.

8. To see the results, click the %: a new screen will pop up with the submission and the similarities detected.

9. Click % to see the match overview.

To see more details, click the source.


10. Click the filter icon to see all sources.

11. You can add some filters to see more or less sources.

NOTE: These filters only affect the way the information is displayed not the final similarity results.

12. To download the current view, the digital receipt of your submission or the originally submitted file, click the arrow (icon for download).

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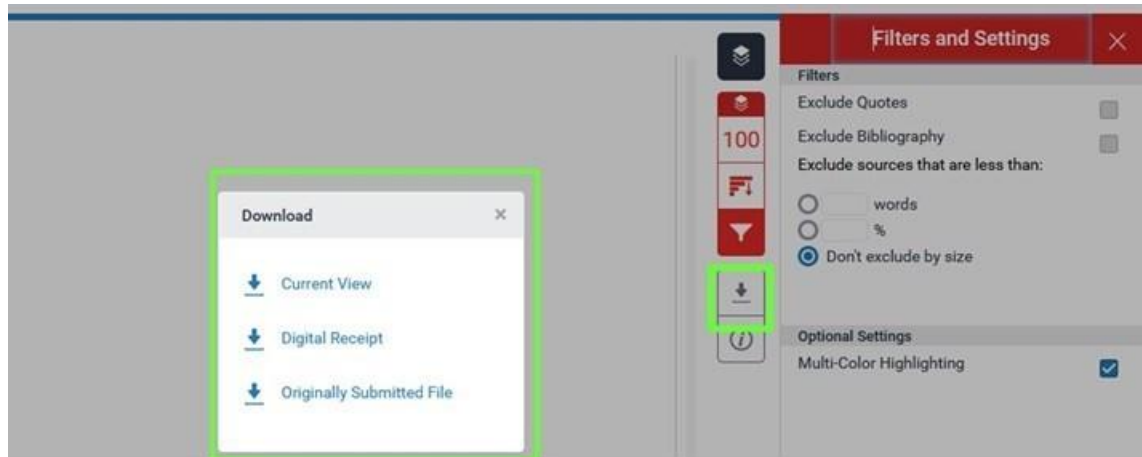
13. Once the file has been submitted, you can submit it again by clicking **Resubmit**.
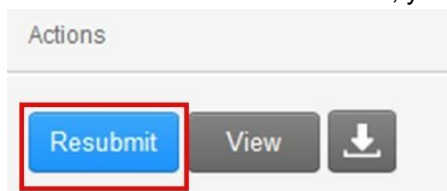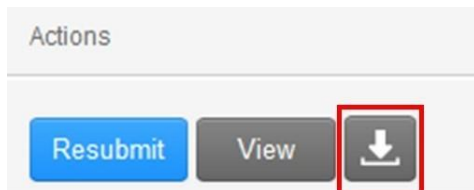

NOTE: Please bear in mind that when resubmitting a file, the previous one is overwritten. If you want to keep the first analysis result, download it and save it to your computer before resubmission.

14. You can also check the submitted file by clicking **View**.
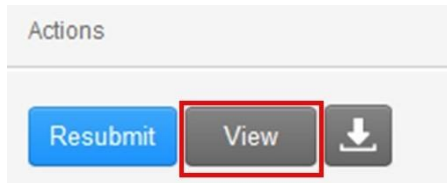
15. The submitted document can be downloaded by clicking the icon for download.

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